



## City of Onalaska

P.O. Box 880 • Onalaska, Texas 77360

### REGULAR MONTHLY MEETING M I N U T E S January 9, 2024

**THE STATE OF TEXAS ]**  
**THE COUNTY OF POLK ]**  
**THE CITY OF ONALASKA ]**

The City Council of the City of Onalaska, Texas, met in the chamber room of City Hall for a Regular meeting on January 9<sup>th</sup>, 2024, at 5:00 p.m. Roll was called and the following were present:

James W. Arnett	]	Mayor
Shirley Gilmore	]	Mayor ProTem
Kevin Arnett	]	Councilmembers
Zachary Davies	]	
Angela Stutts	]	City Administrator
Jessica Stanton	]	Chief of Police
J. C. Stutts	]	Fire Chief
Sherry Brecheen	]	Library Director

#### **And the following visitors:**

Sign in sheet attached.

Quorum being present, Ronald Gilbert (medical) and T. D. Jennings (work) were absent, the mayor continued with the meeting. The purpose of the meeting was to hear from the public, approve the consent agenda minutes, voucher list and accept the financial report, hear reports from the departments, present Fireman of the Year and Most Calls awards, present annual Christmas decorating award certificates, review and approve Angel Vela as Full-time Police Officer with the standard probationary period; accept the resignation of Cassadi Steagall from full-time dispatcher and approve change of status to labor pool dispatcher; authorize the City Administrator to surplus the 2020 Chevrolet Tahoe "as is and without warranty" setting a minimum bid of \$5000.00, post on the city website and accept sealed bids for the for a period of not less than 10 days; review and approve Ordinance 448 ordering the City of Onalaska General Election on May 4, 2024; review and approve Resolution 2024-001 Inter-local Agreement between the City of Onalaska and Polk County to acquire the use of certain items of equipment and services of the County in compliance with the requirements of the Texas Election Code and regulations promulgated by the Texas Secretary of State, review and approve Resolution 2024-002 Inter-local Agreement between the City of Onalaska and the Onalaska Independent School District for the purpose of conducting a joint election in compliance with the requirements of the Texas Election Code and regulations promulgated by the Texas Secretary of State, review and approve Resolution 2024-003 amending Resolution 2023-002 submission of the BC Body Worn Camera (BWC) Program Grant Application and announce any other upcoming events.

### **PLEDGE & PRAYER**

Kathy Lott, opened the meeting with a prayer and Mayor James W. Arnett led the pledge to the American and Texas Flags.

### **PRESENTATION OF PLAQUES FOR FIREMAN OF THE YEAR AND MOST CALLS**

Fire Chief J. C. Stutts presented Fireman of the Year Award to Jacob Chapman and Most calls was awarded to John Cleveland.

### **PRESENTATION OF CERTIFICATES FOR CHRISTMAS DECORATING CONTEST**

Macey George presented certificates for our Annual Christmas Decorating Contest to First Place Business – Extreme Fitness, 2<sup>nd</sup> Place George White & Sons Body Shop and 3<sup>rd</sup> Place Greater Onalaska Heritage Society

### **PUBLIC FORUM**

Delinda Lee – Kickapoo Creek Road

### **CONSENT AGENDA**

It was moved by Shirley Gilmore and a second was made by Kevin Arnett to accept and approve items listed on the consent agenda as presented.

**VOTE: For – All; Against – None. Motion carried.**

### **REPORTS – POLICE DEPARTMENT**

Police Department reported that the department traveled 675 miles during November 2023; 153 Subdivision Patrols, 52 Business Checks, 246 Calls for Service, 9 Arrests, 26 Citations, 66 Warnings, Other Agency Assist 10 times and Assisted OVFD/EMS 7 times, 24 Cases and 25 Warrants served.

Police Department reported that the department traveled 1163.2 miles during December 2023; 134 Subdivision Patrols, 80 Business Checks, 351 Calls for Service, 18 Arrests, 29 Citations, 92 Warnings, Other Agency Assist 17 times and Assisted OVFD/EMS 17 times, 16 Cases and 3 Warrants served.

### **FIRE DEPARTMENT**

Fire Department reported that the Fire Department responded to 57 calls for assistance during November 2023. 36 medical calls, 3 structure fires, 3 grass fires, 1 vehicle fire, 4 motor vehicle accidents, 0 lake rescue, 4 landing zone calls, 0 hazmat calls, 5 assist calls and 1 mutual-aide call, totaling 177 volunteer man hours.

Fire Department reported that the Fire Department responded to 65 calls for assistance during December 2023. 43 medical calls, 3 structure fires, 2 grass fires, 1 vehicle fire, 3 motor vehicle accidents, 0 lake rescue, 4 landing zone calls, 0 hazmat calls, 8 assist calls and 1 mutual-aide call, totaling 157 volunteer man hours.

### **CODE ENFORCEMENT/PERMITTING**

There were 29 permits issued and 25 code enforcement cases pending in various stages for the months of November and December combined. Total collected was \$15,700.

### **FIRE INVESTIGATIONS**

There were no fire investigations in November or December.

### **LIBRARIAN'S REPORT**

Librarian reported for the month of November 2023: Current borrowers 1854. Books checked out: 827; Patrons: 863; Computer Usage: 91; Copies/Faxes \$125.25; Fines: \$5.25; Membership Fee: \$6.00; Postage: \$3.00; Book Replacement: \$0.00; Restricted Donations:

\$0.00; Auxiliary Donations \$500.00 and Regular Donations: \$17.00 and 64 Volunteer Hours were documented.

**REVIEW AND APPROVE ANGEL VELA AS FULL-TIME POLICE OFFICER WITH THE STANDARD PROBATIONARY PERIOD**

It was moved by Shirley Gilmore and a second was made by Zachary Davies to approve Angel Vela as Full-time Police Officer with the standard probationary period.

**VOTE: For – All; Against – None. Motion carried.**

**ACCEPT THE RESIGNATION OF CASSADI STEAGALL FROM FULL-TIME DISPATCHER AND APPROVE CHANGE OF STATUS TO LABOR POOL DISPATCHER**

It was moved by Shirley Gilmore and a second was made by Kevin Arnett to accept the resignation of Cassadi Steagall from full-time dispatcher and approve change of status to labor pool dispatcher.

**VOTE: For – All; Against – None. Motion carried.**

**AUTHORIZE THE CITY ADMINISTRATOR TO SURPLUS THE 2020 CHEVROLET TAHOE "AS IS AND WITHOUT WARRANTY" SETTING A MINIMUM BID OF \$5000.00, POST ON THE CITY WEBSITE AND ACCEPT SEALED BIDS FOR THE FOR A PERIOD OF NOT LESS THAN 10 DAYS**

It was moved by Shirley Gilmore and a second was made by Zachary Davies to Authorize the City Administrator to surplus the 2020 Chevrolet Tahoe "as is and without warranty" setting a minimum bid of \$5000.00, post on the city website and accept sealed bids for the for a period of not less than 10 days.

**VOTE: For – All; Against – None. Motion carried.**

**REVIEW AND APPROVE ORDINANCE 448 ORDERING THE CITY OF ONALASKA GENERAL ELECTION ON MAY 4, 2024**

It was moved by Shirley Gilmore and a second was made by Kevin Arnett to approve Ordinance 448 ordering the City of Onalaska General Election on May 4, 2024.

**VOTE: For – All; Against – None. Motion carried.**

**REVIEW AND APPROVE RESOLUTION 2024-001 INTER-LOCAL AGREEMENT BETWEEN THE CITY OF ONALASKA AND POLK COUNTY TO ACQUIRE THE USE OF CERTAIN ITEMS OF EQUIPMENT AND SERVICES OF THE COUNTY IN COMPLIANCE WITH THE REQUIREMENTS OF THE TEXAS ELECTION CODE AND REGULATIONS PROMULGATED BY THE TEXAS SECRETARY OF STATE**

It was moved by Shirley Gilmore and a second was made by Zachary Davies to approve Resolution 2024-001 Inter-local Agreement between the City of Onalaska and Polk County to acquire the use of certain items of equipment and services of the County in compliance with the requirements of the Texas Election Code and regulations promulgated by the Texas Secretary of State.

**VOTE: For – All; Against – None. Motion carried.**

**REVIEW AND APPROVE RESOLUTION 2024-002 INTER-LOCAL AGREEMENT BETWEEN THE CITY OF ONALASKA AND THE ONALASKA INDEPENDENT SCHOOL DISTRICT FOR THE PURPOSE OF CONDUCTING A JOINT ELECTION IN COMPLIANCE WITH THE REQUIREMENTS OF THE TEXAS ELECTION CODE AND REGULATIONS PROMULGATED BY THE TEXAS SECRETARY OF STATE**

It was moved by Shirley Gilmore and a second was made by Kevin Arnett to approve Resolution 2024-002 Inter-local Agreement between the City of Onalaska and the Onalaska Independent School District for the purpose of conducting a joint election in compliance with the requirements of the Texas Election Code and regulations promulgated by the Texas Secretary of State.

**VOTE: For – All; Against – None. Motion carried.**

**REVIEW AND APPROVE RESOLUTION 2024-003 AMENDING RESOLUTION 2023-002  
SUBMISSION OF THE BC BODY WORN CAMERA (BWC) PROGRAM GRANT APPLICATION**

It was moved by Shirley Gilmore and a second was made by Zachary Davies to approve Resolution 2024-003 amending Resolution 2023-002 submission of the BC Body Worn Camera (BWC) Program Grant Application.

**VOTE: For – All; Against – None. Motion carried.**

**PUBLIC ANNOUNCEMENTS**

**ADJOURNMENT**

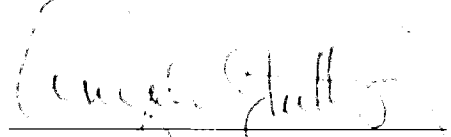
At approximately 5:12 p.m., it was moved by Shirley Gilmore and a second was made by Kevin Arnett to adjourn the meeting.

**VOTE: For – All; Against – None. Motion carried.**

APPROVED:

  
James W. Arnett, Mayor

ATTEST:

  
Angela Stutts, City Administrator  
DATE: February 13, 2024





## City of Onalaska

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**PUBLIC COMMENTS  
SIGN-IN  
LIMIT 3 MINUTES**

**DATE: 01/09/2024**

This item is included to allow public comments on topics relating to the business of the city. In accordance with law, City Council can not discuss, deliberate or take action on any item or topic not listed on the agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of three (3) minutes, unless a member of the council requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the agenda, public comment for the remainder of the council meeting is no longer appropriate or accepted unless specifically requested by a member of council.**

	NAME	SUBJECT
1.	<u>Deirda Lee</u>	<u>Creek Kickapoo Pool</u>
2.	<u></u>	<u></u>
3.	<u></u>	<u></u>
4.	<u></u>	<u></u>
5.	<u></u>	<u></u>



## City of Onalaska

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### Tuesday, January 9, 2024 REGULAR MEETING SIGN-IN SHEET

1	Paul Laverdy	12	Jay Stults
2	Sherry Brechen	13	
3	Robert Crandall	14	
4		15	
5	Paul May	16	
6	Sherry Brechen	17	
7	Macey George	18	
8	Dorothy Kay	19	
9	Michael Lee	20	
10	Carl Cruse	21	
11	Robert Simard	22	