

**REGULAR MONTHLY MEETING  
MINUTES  
February 12<sup>th</sup>, 2008**

**THE STATE OF TEXAS ]  
THE COUNTY OF POLK ]  
THE CITY OF ONALASKA ]**

The City Council of the City of Onalaska, Texas, for the regular monthly meeting on February 12<sup>th</sup>, 2008, at 7:00 p.m., met in the chamber room of City Hall. Roll was called and the following were present:

Lew Vail	]	Mayor
Tom Edwards	]	Mayor Pro-tem
Patsy Goins	]	
Althea Elliott	]	
Shirley Gilmore	]	Councilmembers
Carl Cruse	]	
Angela Stutts	]	City Secretary
Ron Gilbert	]	Chief of Police
Roy Newport	]	Fire Chief/Bldg. Inspector
Barbara Hupp	]	Court Clerk
Jenny Quintin	]	Librarian

**And the following visitors:**

Sgt. Lee Parrish	]	Cpl. Troy Binford
Officer Ashley Brame	]	Terry Valka
Officer John Maddox	]	Anthony Yaw
Howard Anderson	]	Clyde Stewart

Quorum being present, the Mayor continued with the meeting. The purpose of the meeting was to hear from the public, approve the consent agenda (minutes, voucher list and accept the financial report), hear reports from the departments, review and approve the appointment of Terry A. Valka as Reserve Police Officer, review and approve the appointment of Anthony Yaw as Reserve Police Officer, presentation by Robert Belt regarding Sanderson, Knox & Belt, Fiscal Year 2006-07 Audit, approve Parade Permit for the Easter Parade on March 15, 2008, review and approve Inter-local Agreement between the City of Onalaska and Polk County to acquire the use of certain items of equipment and services of the County in compliance with the requirements of the Texas Election Code and regulations promulgated by the Texas Secretary of State, review and approve Inter-local Agreement between the City of Onalaska and the Onalaska Independent School District for the purpose of conducting a joint election in compliance with the requirements of the Texas Election Code and regulations promulgated by the Texas Secretary of State, review and approve Inter-local Agreement between the City of Onalaska and the Polk County Fresh Water District #2 for the purpose of conducting a joint election in compliance with the requirements of the Texas Election Code and regulations promulgated by the Texas Secretary of State and hear items from council.

**PLEDGE & PRAYER**

Tom Edwards opened the meeting with the prayer; Amy Gilmore led the pledge to the American and Texas Flags.

**PUBLIC FORUM**

None

**CONSENT AGENDA**

It was moved by Shirley Gilmore and a second was made by Patsy Goins and Althea Elliott to accept and approve items listed on the consent agenda as presented.

VOTE: For – All; Against – None. Motion carried.

**REPORTS – POLICE DEPARTMENT**

Chief Ron Gilbert reported that the department traveled 6892.9 miles during January; responded to 1164 non-dispatched calls; 119 dispatched calls; 24 officers assists, and assisted the fire department 26 times. Besides all of this, 520 citations and 78 warnings were issued.

**FIRE DEPARTMENT**

Roy Newport reported that the Fire Department responded to 73 calls for assistance during January – 55 were sick calls, 7 structure fires, 1 grass fire, 0 vehicle fires, 4 motor vehicle accidents, 0 lake rescues, 2 landing zones, 1 assist and 3 mutual aides.

**BUILDING DEPARTMENT**

Roy Newport reported that during the month of January, 3 building permits were issued.

**LIBRARY BOARD**

Patsy Goins reported the City of Onalaska public Library Board held their regularly scheduled meeting February 1, 2008 in the Council Chamber at City Hall. The meeting was called to order at 4:30 p.m. with quorum present. The minutes from the January 2008 meeting were approved as presented. The Librarians monthly report was accepted as presented.

Attended HALS System meeting and Advisory Council in Liberty Jan. 16, and Workshop Jan. 30<sup>th</sup> here in Onalaska.

Gail is pursuing several leads regarding grants for building purposes.

The Friends report was given.

**LIBRARY** – Jenny Quintin reported

<b>Current borrowers:</b>	1441	<i>Added 24 new borrowers</i>		
<b>Materials processed:</b>	8790	added 28 dvd's withdrew 11 books		
<b>Library Usage</b>	Oct	Nov	Dec	Jan
<i>Days open</i>	21	13	19	20
Book Circulation 570	526	470	483	
<i>Book Circ. Avg per day 26</i>		33	25	25
Patrons in the library	813	567	641	715
Computer Usage 301	252	288	287	
Monetary Collections	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>
Monthly Total	<b>\$78.80</b>	<b>\$59.15</b>	<b>\$58.05</b>	<b>\$103.55</b>
Year to date Total	<b>\$299.55</b>			
<b>Donations</b>	<b>\$8.60</b>	<b>\$8.95</b>	<b>\$56.25</b>	<b>\$1.66</b>
Year to date Donation Total	<b>\$75.46</b>			

**January 2008 narrative:**

This month we increased our prices for the copies and faxes. (We made twice as much over last month) We received the DVD's from Feature Film for Families and have processed them and they are being checked out daily. We received five headphones to replace the old ones that were falling apart. These are of a better and sturdier quality and we have sealed them in bags and set up a sign up sheet for

their usage so that we can monitor them better. On January 30 we hosted the workshop “How to market your collection”. There were 24 people in attendance including our three participants. I introduced the Mayor and Library Board Chair. Patsy then introduced Cathy Fothergill, President of the Friends. Dawn Goins from the Friends helped to serve the refreshment of four dozen Donuts provided by the Mayor and Tracy Malone provided water and Ice. Cathy brought bananas and grapes and Coffee Breads. I brought fresh apples and oranges. The workshop was very informative and gave me plenty of ideas on how to show off our collection to entice people to check out books. Due to phone calls and errands I was unable to fully watch the afternoon presentation but I was able to talk to the presenters during the afternoon. Roy Newport was able to provide a small screen we used to project the web pages and presentations. They used our wireless connection to access the web. They were able to use our projection stand for the projector and computer. Dawn Goins and Patsy were able to be tour directors for those who wanted to see our library before lunch.

#### **FRIENDS OF THE LIBRARY**

Patsy Goins reported the Friends volunteered 18 hours during January. Baby Pagent is April 19<sup>th</sup> at the Rent for Event Bldg. with registration forms available at the Library.

Will be starting a Christmas shop all year long, with hand made crafts, also they will have a meeting on Saturday, March 8<sup>th</sup>, 2008 to get started.

#### **REVIEW AND APPROVE THE APPOINTMENT OF TERRY A. VALKA AS RESERVE POLICE OFFICER**

It was moved by Carl Cruse and a second was made by Althea Elliott and Shirley Gilmore to approve the appointment of Terry A. Valka as Reserve Police Officer.

VOTE: For – All; Against – None. Motion carried.

#### **REVIEW AND APPROVE THE APPOINTMENT OF ANTHONY YAW AS RESERVE POLICE OFFICER**

It was moved by Tom Edwards and a second was made by Carl Cruse, Althea Elliott, Patsy Goins and Shirley Gilmore to approve the appointment of Anthony Yaw as Reserve Police Officer.

VOTE: For – All; Against – None. Motion carried.

#### **PRESENTATION BY ROBERT BELT REGARDING SANDERSON, KNOX & BELT, FISCAL YEAR 2006-07 AUDIT**

Robert Belt presented the Fiscal Year 2006-07 City of Onalaska’s Annual Audit report on behalf of Sanderson, Knox and Belt L. L. P.

#### **APPROVE PARADE PERMIT FOR THE EASTER PARADE ON MARCH 15, 2008**

It was moved by Shirley Gilmore and a second was made by Patsy Goins and Althea Elliott to approve a Parade Permit for the Easter Parade on March 15, 2008,

VOTE: For – All; Against – None. Motion carried.

#### **REVIEW AND APPROVE INTER-LOCAL AGREEMENT BETWEEN THE CITY OF ONALASKA AND POLK COUNTY TO ACQUIRE THE USE OF CERTAIN ITEMS OF EQUIPMENT AND SERVICES OF THE COUNTY IN COMPLIANCE WITH THE REQUIREMENTS OF THE TEXAS ELECTION CODE AND REGULATIONS PROMULGATED BY THE TEXAS SECRETARY OF STATE.**

It was moved by Patsy Goins and a second was made by Shirley Gilmore to approve an Inter-local Agreement between the City of Onalaska and Polk County to acquire the use of certain items of equipment and services of the County in compliance with the requirements of the Texas Election Code and regulations promulgated by the Texas Secretary of State.

VOTE: For – All; Against – None. Motion carried.

#### **REVIEW AND APPROVE INTER-LOCAL AGREEMENT BETWEEN THE CITY OF ONALASKA AND THE ONALASKA INDEPENDENT SCHOOL DISTRICT FOR THE PURPOSE OF CONDUCTING A JOINT ELECTION IN COMPLIANCE WITH THE REQUIREMENTS OF**

**THE TEXAS ELECTION CODE AND REGULATIONS PROMULGATED BY THE TEXAS SECRETARY OF STATE.**

It was moved by Carl Cruse and a second was made by Althea Elliott and Shirley Gilmore to approve an Inter-local Agreement between the City of Onalaska and the Onalaska Independent School District for the purpose of conducting a joint election in compliance with the requirements of the Texas Election Code and regulations promulgated by the Texas Secretary of State.

VOTE: For – All; Against – None. Motion carried.

**REVIEW AND APPROVE INTER-LOCAL AGREEMENT BETWEEN THE CITY OF ONALASKA AND THE POLK COUNTY FRESH WATER DISTRICT #2 FOR THE PURPOSE OF CONDUCTING A JOINT ELECTION IN COMPLIANCE WITH THE REQUIREMENTS OF THE TEXAS ELECTION CODE AND REGULATIONS PROMULGATED BY THE TEXAS SECRETARY OF STATE**

It was moved by Althea Elliott and a second was made by Patsy Goins to approve an Inter-local Agreement between the City of Onalaska and the Polk County Fresh Water District #2 for the purpose of conducting a joint election in compliance with the requirements of the Texas Election Code and regulations promulgated by the Texas Secretary of State

VOTE: For – All; Against – None. Motion carried.

**ITEMS FROM COUNCIL**

Lew Vail announced the 2<sup>nd</sup> Annual 5K Leprechaun Walk and new 5K Fun Run will be held Saturday, March 1<sup>st</sup>, 2008 at the Onalaska High School and starts at 9:00 a.m.

**ADJOURNMENT**

At approximately 7:52 p.m., it was moved by Shirley Gilmore and a second was made by Patsy Goins to adjourn the meeting.

VOTE: For – All; Against – None. Motion carried.

ATTEST:

APPROVED:

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LEW VAIL, Mayor

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ANGELA STUTTS, City Secretary

DATE: March 11<sup>th</sup>, 2008