

**REGULAR MONTHLY MEETING  
M I N U T E S  
May 13<sup>th</sup>, 2008**

**THE STATE OF TEXAS ]  
THE COUNTY OF POLK ]  
THE CITY OF ONALASKA ]**

The City Council of the City of Onalaska, Texas, met in the chamber room of City Hall for the regular monthly meeting on May 13<sup>th</sup>, 2008, at 7:00 p.m. Roll was called and the following were present:

|                 |   |                        |
|-----------------|---|------------------------|
| Lew Vail        | ] | Mayor                  |
| Tom Edwards     | ] | Mayor Pro-tem          |
| Patsy Goins     | ] |                        |
| Althea Elliott  | ] |                        |
| Shirley Gilmore | ] | Councilmembers         |
| Carl Cruse      | ] |                        |
| Brandon Smith   | ] |                        |
| Angela Stutts   | ] | City Secretary         |
| Lee Parrish     | ] | Police Sergeant        |
| Roy Newport     | ] | Fire Chief/Bldg. Insp. |
| David Johnson   | ] | Municipal Judge        |
| Jenny Quintin   | ] | Librarian              |

**And the following visitors:**

|               |   |                 |
|---------------|---|-----------------|
| John Badgerow | ] | Howard Anderson |
| Lynn Badgerow | ] | Fred Huff       |

Quorum being present, the Mayor continued with the meeting. The purpose of the meeting was to hear from the public, approve the consent agenda (minutes, voucher list and accept the financial report), hear reports from the departments, review and approve appointment of Reserve Officer Anthony Yaw to full-time officer position with the standard probationary period, review and approve resolution allowing members of the governing body of the City of Onalaska to volunteer for any organization that protects the health, safety, or welfare of the city, presentation of service award, presentation of community support appreciation award, canvass the May 10<sup>th</sup>, 2008 general city election, review and approve results of said election, administer statements of elected officer's oaths of office and election certificates to newly elected officials, elect a mayor pro-tem, review and approve resolution designating signatures for all city bank accounts, and here items from council.

**PLEDGE & PRAYER**

Tom Edwards opened the meeting with the prayer; Lew Vail led the pledge to the American and Texas Flags.

**PUBLIC FORUM**

None

**CONSENT AGENDA**

It was moved by Patsy Goins and a second was made by Shirley Gilmore to accept and approve items listed on the consent agenda as presented.

VOTE: For – All; Against – None. Motion carried.

**REPORTS – POLICE DEPARTMENT**

Sgt. Lee Parrish reported that the department traveled 5873.2 miles during April; responded to 1072 non-dispatched calls; 131 dispatched calls; 31 officers assists, and assisted the fire department 6 times. Besides all of this, 186 citations and 35 warnings were issued.

**FIRE DEPARTMENT**

Roy Newport reported that the Fire Department responded to 49 calls for assistance during April – 36 were sick calls, 2 structure fires, 2 grass fire, 0 vehicle fires, 3 motor vehicle accidents, 3 lake rescues, 1 landing zones, 2 assists and 0 mutual aide.

**BUILDING DEPARTMENT**

Roy Newport reported that during the month of April, 7 permits were issued increasing the total valuation of the city by \$566,538. Also, there are 3 homes in the planning stage, Creeklake Cove, Twin Harbors & Oak Ridge.

**LIBRARY BOARD**

Patsy Goins reported the City of Onalaska public Library Board held their regularly scheduled meeting May 2, 2008 in the Council Chamber at City Hall. The meeting was called to order at 4:33 p.m. with quorum present. The minutes from the April 2008 meeting were approved as presented. The Librarians monthly report was accepted as presented.

Gail reported that letter have been finalized. As addresses are found the letters will be sent asking for support of our new library.

Lisa reported she had a list of books for possible requisition to the library and she will report on them next month.

The Friends report was given.

**LIBRARY –** Jenny Quintin reported for April 2008

Current borrowers: 1445 *Added 8 borrowers and withdrew 42*

Materials processed: 8677 withdrew 20 books

| <b>Library Usage</b>                 | Last 6 m. | Apr. | YTD  |
|--------------------------------------|-----------|------|------|
| <i>Days open</i>                     | 113       | 21   |      |
| Book Circulation                     | 3071      | 484  | 3659 |
| <b><i>Book Circ. Avg per day</i></b> | 26        | 24   | 25   |
| Patrons in the library               | 4216      | 707  | 4923 |
| Computer Usage                       | 1711      | 300  | 2011 |

| <b>Monetary Collections</b> | Last 6 m. | Apr      | YTD      |
|-----------------------------|-----------|----------|----------|
| Copier and Faxes            | \$450.75  | \$83.30  | \$512.95 |
| Fines                       | \$123.40  | \$19.90  | \$143.30 |
| CD's Sold                   | \$9.00    | \$1.00   | \$10.00  |
| Monthly Total               | \$562.05  | \$104.20 | \$666.25 |
| Donations                   | \$81.37   | \$12.50  | \$93.87  |

**April 2008 narrative:**

This month we have been deciding which books to remove from the shelves to allow for newer books to be purchased. We sent out overdue fine letters. These are for when individuals return books and they are more than 4 days late. All individuals who have fines less than 80 cents were contacted by phone and requested by us to pay their overdue fine. All others were mailed a letter using pink paper. When the letters came back "no forwarding address" we removed those people who had fines two years old or older. We removed 42 borrowers from the system. We removed the fines but made copies of all the fines that were owed. A list was created of the names of the individuals who have left the area and left no forwarding address. This list is checked each time a person asks for a library card. This paper work was filed in the office under delinquent patrons. One of the individuals on the list is deceased according to one of our volunteers. The removal of these names and their fines have helped to make the computer system run faster. This shows that the current program can not hold or manage a larger collection and we should investigate a more comprehensive program when we obtain a new library.

Also our book representative, Karl Gunderson, who will be doing the book collection dropped by at the end of the month and left 14 free books for us. Six are Junie B Jones books for kids, three books were non-fiction kids books about ocean life and the remainder were adult fiction. He also gave me the name of a librarian at the Schulenburg Public library who just recently raised \$700,000.00 Her name is Cindy Lytle and I will be contacting her soon to find out who she contacted and for how much.

**FRIENDS OF THE LIBRARY** Patsy Goins reported that Friends of the Library volunteered 28.5 hours during the month of April.

**ACCEPT THE RESIGNATION OF OFFICER TROY BINFORD**

It was moved by Shirley Gilmore and a second was made by Patsy Goins to accept the resignation of Officer Troy Binford.

VOTE: For – All; Against – None. Motion carried.

**REVIEW AND APPROVE THE APPOINTMENT OF RESERVE OFFICER ANTHONY YAW TO FULL TIME OFFICER POSITION WITH THE STANDARD PROBATIONARY PERIOD**

It was moved by Carl Cruse and a second was made by Patsy Goins, Shirley Gilmore and Althea Elliott to approve the appointment of Reserve Officer Anthony Yaw to Full-time Officer position with the standard probationary period.

VOTE: For – All; Against – None. Motion carried.

**REVIEW AND APPROVE RESOLUTION 08-001, A RESOLUTION OF THE CITY OF ONALASKA, TEXAS ALLOWING MEMBERS OF THE GOVERNING BODY OF ONALASKA, TO VOLUNTEER FOR ANY ORGANIZATION THAT PROTECTS THE HEALTH, SAFETY, OR WELFARE OF THE CITY**

It was moved by Carl Cruse and a second was made by Patsy Goins, Shirley Gilmore and Althea Elliott to approve Resolution 08-001 a Resolution of the City of

Onalaska, Texas allowing members of the governing body of Onalaska, to volunteer for any organization that protects the health, safety, or welfare of the city.

VOTE: For – All; Against – None. Motion carried.

#### **PRESENTATION OF SERVICE AWARD**

Lew Vail presented a Distinguished Service Award to Althea Elliott in recognition of exceptional leadership and devoted service to the City of Onalaska.

#### **PRESENTATION OF COMMUNITY SUPPORT APPRECIATION AWARD**

Sgt. Lee Parrish presented a certificate of appreciation for community support to North Shore RV park for donation to cover the purchase of video recording equipment.

#### **CANVASS OF MAY 10, 2008 GENERAL ELECTION**

On this the 13<sup>th</sup> day of May, 2008, the City Council of the City of Onalaska, Texas, with all members present canvassed the election. With all members present, it was moved by Althea Elliott to approve and accept the election returns and a second was made by Shirley Gilmore.

VOTE: For – All; Against – None. Motion carried.

#### **REVIEW AND APPROVE RESOLUTION NO. 08-002 A RESOLUTION OF THE CITY OF ONALASKA, TEXAS DECLARING RESULTS OF THE CITY MAY 10<sup>TH</sup> GENERAL ELECTION**

It was moved by Althea Elliott and a second was made by Shirley Gilmore to approve Resolution No. 08-001 a resolution of the City of Onalaska, Texas declaring results of the city General Election held on May 10, 2008.

VOTE: For – All; Against – None. Motion carried.

#### **ADMINISTER STATEMENTS OF ELECTED OFFICER'S OATHS OF OFFICE AND ELECTION CERTIFICATES TO NEWLY ELECTED OFFICIALS.**

Municipal Judge David Johnson administered the Oaths of Office to Elected Mayor Lew Vail, Elected Council Member Tom Edwards and Elected Council Member Brandon Smith and presented them with election certificates.

#### **ELECT A MAYOR PRO-TEM**

It was moved by Shirley Gilmore and a second was made by Carl Cruse to elect Tom Edwards as Mayor Pro-Tem.

VOTE: For – All; Against – None. Motion carried.

#### **REVIEW AND APPROVE RESOLUTION DESIGNATING SIGNATORS FOR ALL CITY BANK ACCOUNTS**

No Action Taken.

#### **ITEMS FROM COUNCIL**

Lew Vail advised DECOG may have grants available that will cover road/street repair costs, and would be checking into it further.

Carl Cruse wants something done about the condition of the property belonging to Fair Ice across from F. M. 3186 addressing the general appearance and fuel tanks. Lew advised he would check into possible changes in state law regarding the fuel tanks.

#### **ADJOURNMENT**

At approximately 7:39 p.m., it was moved by Shirley Gilmore and a second was made by Carl Cruse to adjourn the meeting.

VOTE: For – All; Against – None. Motion carried.

ATTEST:

APPROVED:

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LEW VAIL, Mayor

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ANGELA STUTTS, City Secretary

DATE: June 10<sup>th</sup>, 2008