



City of Onalaska

P.O. Box 880 • Onalaska, Texas 77360

REGULAR MONTHLY MEETING

MINUTES

September 11, 2018

THE STATE OF TEXAS]
THE COUNTY OF POLK]
THE CITY OF ONALASKA]

The City Council of the City of Onalaska, Texas, met in the chamber room of City Hall for the regular monthly meeting on September 11th, 2018, at 7:00 p.m. Roll was called and the following were present:

Chip Choate]	Mayor
Shirley Gilmore]	Mayor Pro Tem
James Arnett]	
Carl Cruse]	Councilmembers
Patsy Goins]	
Paul Laverty via SKYPE]	
Angela Stutts]	City Administrator/City Secretary
John Maddox]	Police Chief
Jay Stutts]	Fire Chief
Lee Parrish]	Fire Marshal/Code Enforcement
Sherry Brecheen]	Librarian

And the following visitors:

Sign in sheet attached.

Quorum being present, the Mayor continued with the meeting. The purpose of the meeting was to hear from the public, approve the consent agenda (minutes, voucher list and accept the financial report), hear reports from the departments, presentation by Telesfaro Vazquez, Property Owner or representative regarding property located at 507 Moose Drive in Impala Woods to show cause why such building should not be declared unsafe and/or dangerous, action to declare building dangerous or unsafe as determined by City Council regarding property located at 507 Moose Drive in Impala Woods, and order to vacate, remove or demolish said structure, presentation by Maggie Vance, Property Owner or representative regarding property located at 517 Moose Drive in Impala Woods to show cause why such building should not be declared unsafe and/or dangerous, action to declare building dangerous or unsafe as determined by City Council regarding property located at 517 Moose Drive in Impala Woods, and order to vacate, remove or demolish said structure, review and approve amended Library Policy dated August 14, 2018, accept the resignation of Reserve Officer Troy Vaughn, accept

the resignation of Officer Troy Binford, review and approve hiring Terrell George as full-time Police Officer with the standard probationary period, review and approve the promotion of Angela Stutts to City Administrator/City Secretary, review and approve Ordinance 377 adopting the budget for fiscal year 2018-2019 (October 1, 2018 – September 30, 2019) Budget, review and approve Ordinance 378 levying ad valorem taxes for the use and support of the municipal government for the City of Onalaska for the 2018-2019 fiscal year, providing for a portion of each levy for specific purposes and providing for a tax rate of \$0.00 per \$100.00 of taxable valuation, review and approve Ordinance 379 amending Code of Ordinances Sec. 1.03.031 Time and place of meetings; special meetings; notice of meetings, review and approve Resolution 18-010 Public Funds Investment Policy and announce any other upcoming events.

PLEDGE & PRAYER

Chip Choate opened the meeting with a moment of silence followed with a prayer and Steve Eckert led the pledge to the American and Texas Flags.

PUBLIC FORUM

Chip Choate discussed his support regarding pending Alabama-Coushatta Tribe legislation.

Wendy Jones discussed vacant properties in Canyon Park expressing the need to clean up, advising she was new and wanted to know the proper steps.

Michael Sturup discussed the need for animal control.

CONSENT AGENDA

It was moved by Patsy Goins and a second was made by Shirley Gilmore to accept and approve items listed on the consent agenda as presented.

VOTE: For – All; Against – None. Motion carried.

REPORTS – POLICE DEPARTMENT

Police Department reported that the department traveled 4325 miles during July 2018; responded to 621 non-dispatched calls; 191 dispatched calls; 12 officer assists, and assisted the fire department 1 times. Besides all of this, 98 citations, 16 warnings. Worked 53 cases, 6 misdemeanor arrests and 0 felony arrest was made.

Police Department reported that the department traveled 3098 miles during August 2018; responded to 197 non-dispatched calls; 100 dispatched calls; 8 officer assists, and assisted the fire department 0 times. Besides all of this, 93 citations, 4 warnings. Worked 29 cases, 10 misdemeanor arrests and 4 felony arrest was made.

FIRE DEPARTMENT

Fire Department reported that the Fire Department responded to 40 calls for assistance during July 2018. 17 medical calls, 0 structure fire, 4 grass fires, 1 vehicle fire, 5 motor vehicle accidents, 1 lake rescue, 0 landing zone, 0 hazmat call, 10 assist calls and 2 mutual-aide calls, totaling 52 volunteer man hours.

Fire Department reported that the Fire Department responded to 28 calls for assistance during August 2018. 14 medical calls, 2 structure fires, 3 grass fires, 1 vehicle fire, 2 motor vehicle accidents, 1 lake rescue, 0 landing zone, 0 hazmat call, 4 assist calls and 1 mutual-aid calls, totaling 52 volunteer man hours.

FIRE MARSHAL REPORT (BUILDING INSPECTOR/CODE ENFORCEMENT)

Building Inspector- During the month of July 2018, 10 building permits were issued. Total permit fees collected were **\$2712.00**. The total added value to the city was **\$484,100.**

During the month of August 2018, 12 building permits were issued. Total permit fees collected were **\$1,158.20**. The total added value to the city was **\$380,980.**

Code Enforcement – During the month of July there were 9 properties with Ordinance violations that came into compliance. Started 4 new code violation cases.

During the month of August there were 2 case violations started.

Fire Investigations – There was 1 fire investigations for the month of July. The Fire Marshal's office assisted Onalaska PD 4 times and OVFD 3 times.

There was 1 fire investigations for the month of August. The Fire Marshal's office assisted Onalaska PD 4 times and PCSO 1 time.

LIBRARY BOARD REPORT

July 2018 - Recommendation to City Council to make changes to the Policy document to define a Child as under the age of 12. Regarding Unattended Children: during times of special programming, children 8 years and older may participate without adults after registering. We are collaborating with the Heritage Society and Garden Club for educational booths at Pioneer Days next Fall. This will be a community event.

LIBRARIAN'S REPORT

Librarian reported for the month of July: Current borrowers 1414. Books checked out: 1622; Patrons: 1858; Computer Usage: 179; Copies/Faxes \$358.25; Fines: \$79.39; Membership Fee: \$9.00; Postage: \$0.00; Book Replacement: \$30.00; Restricted Donations: \$0.00 and Regular Donations: \$138.35 and 24.3 Volunteer Hours were documented.

Librarian reported for the month of August: Current borrowers 1434. Books checked out: 1531; Patrons: 2301; Computer Usage: 206; Copies/Faxes \$405.75; Fines: \$36.00; Membership Fee: \$22.00; Postage: \$0.00; Book Replacement: \$0.00; Restricted Donations: \$17.90 and Regular Donations: \$190.95 and 33.8 Volunteer Hours were documented.

PRESENTATION BY TELESFARO VAZQUEZ, PROPERTY OWNER OR REPRESENTATIVE REGARDING PROPERTY LOCATED AT 507 MOOSE DRIVE IN IMPALA WOODS TO SHOW CAUSE WHY SUCH BUILDING SHOULD NOT BE DECLARED UNSAFE AND/OR DANGEROUS

Not Present

ACTION TO DECLARE BUILDING DANGEROUS OR UNSAFE AS DETERMINED BY CITY COUNCIL REGARDING PROPERTY LOCATED AT 507 MOOSE DRIVE IN IMPALA WOODS, AND ORDER TO VACATE, REMOVE OR DEMOLISH SAID STRUCTURE

It was moved by Carl Cruse and a second was made by Shirley Gilmore and James Arnett to declare building dangerous or unsafe as determined by City Council regarding property located at 507 Moose Drive in Impala Woods, and order to vacate, remove or demolish said structure.

VOTE: For – All; Against – None. Motion carried.

PRESENTATION BY MAGGIE VANCE, PROPERTY OWNER OR REPRESENTATIVE REGARDING PROPERTY LOCATED AT 517 MOOSE DRIVE IN IMPALA WOODS TO SHOW CAUSE WHY SUCH BUILDING SHOULD NOT BE DECLARED UNSAFE AND/OR DANGEROUS

Not Present

ACTION TO DECLARE BUILDING DANGEROUS OR UNSAFE AS DETERMINED BY CITY COUNCIL REGARDING PROPERTY LOCATED AT 517 MOOSE DRIVE IN IMPALA WOODS, AND ORDER TO VACATE, REMOVE OR DEMOLISH SAID STRUCTURE

It was moved by Shirley Gilmore and a second was made by James Arnett and Patsy Goins to declare building dangerous or unsafe as determined by City Council regarding property located at 517 Moose Drive in Impala Woods, and order to vacate, remove or demolish said structure.

VOTE: For – All; Against – None. Motion carried.

REVIEW AND APPROVE AMENDED LIBRARY POLICY DATED AUGUST 14, 2018

It was moved by Shirley Gilmore and a second was made by Patsy Goins to approve amended Library Policy dated August 14, 2018.

VOTE: For – All; Against – None. Motion carried.

ACCEPT THE RESIGNATION OF RESERVE OFFICER TROY VAUGHN

It was moved by Shirley Gilmore and a second was made by James Arnett to accept the resignation of Reserve Officer Troy Vaughn.

VOTE: For – All; Against – None. Motion carried.

ACCEPT THE RESIGNATION OF OFFICER TROY BINFORD

It was moved by Carl Cruse and a second was made by Patsy Goins to accept the resignation of Officer Troy Binford and require a minimum of 24 hours of service per month to hold commission.

VOTE: For – All; Against – None. Motion carried.

REVIEW AND APPROVE HIRING TERRELL GEORGE AS FULL-TIME POLICE OFFICER WITH THE STANDARD PROBATIONARY PERIOD

It was moved by James Arnett and a second was made by Carl Cruse to approve hiring Terrell George as full-time Police Officer with the standard probationary period.

VOTE: For – All; Against – None. Motion carried.

REVIEW AND APPROVE THE PROMOTION OF ANGELA STUTTS TO CITY ADMINISTRATOR/CITY SECRETARY

It was moved by Shirley Gilmore and a second was made by James Arnett to approve the promotion of Angela Stutts to City Administrator/City Secretary.

VOTE: For – Shirley Gilmore, James Arnett and Paul Laverty; Against – Carl Cruse; Abstain – Patsy Goins. Motion carried.

REVIEW AND APPROVE ORDINANCE 377 ADOPTING THE BUDGET FOR FISCAL YEAR 2018-2019 (OCTOBER 1, 2018 – SEPTEMBER 30, 2019) BUDGET

It was moved by Shirley Gilmore and a second was made by Patsy Goins to approve Ordinance 377 adopting the budget for fiscal year 2018-2019 (October 1, 2018 – September 30, 2019) Budget.

VOTE: For – All; Against – None. Motion carried.

REVIEW AND APPROVE ORDINANCE 378 LEVYING AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT FOR THE CITY OF ONALASKA FOR THE 2018-2019 FISCAL YEAR, PROVIDING FOR A PORTION OF EACH LEVY FOR SPECIFIC PURPOSES AND PROVIDING FOR A TAX RATE OF \$0.00 PER \$100.00 OF TAXABLE VALUATION

It was moved by Shirley Gilmore and a second was made by James Arnett to approve Ordinance 378 levying ad valorem taxes for the use and support of the municipal government for the City of Onalaska for the 2018-2019 fiscal year, providing for a portion of each levy for specific purposes and providing for a tax rate of \$0.00 per \$100.00 of taxable valuation.

**VOTE: For – James Arnett, Shirley Gilmore, Patsy Goins and Paul Laverty;
Against – Carl Cruse. Motion carried.**

**REVIEW AND APPROVE ORDINANCE 379 AMENDING CODE OF ORDINANCES
SEC. 1.03.031 TIME AND PLACE OF MEETINGS; SPECIAL MEETINGS; NOTICE OF
MEETINGS**

It was moved by Shirley Gilmore and a second was made.

**REVIEW AND APPROVE RESOLUTION 18-010 PUBLIC FUNDS INVESTMENT
POLICY**

It was moved by Patsy Goins and a second was made by Carl Cruse to approve Resolution 18-010 Public Funds Investment Policy.

VOTE: For – All; Against – None. Motion carried.

PUBLIC ANNOUNCEMENTS

ADJOURNMENT

At approximately 8:06 p.m., it was moved by Shirley Gilmore and a second was made by Patsy Goins to adjourn the meeting.

VOTE: For – All; Against – None. Motion carried.

APPROVED:

ATTEST:

Chip Choate, Mayor

ANGELA STUTTS, City Secretary
DATE: October 9th, 2018