



City of Onalaska

P.O. Box 880 • Onalaska, Texas 77360

REGULAR MONTHLY MEETING

MINUTES

May 8, 2018

THE STATE OF TEXAS]
THE COUNTY OF POLK]
THE CITY OF ONALASKA]

The City Council of the City of Onalaska, Texas, met in the chamber room of City Hall for the regular monthly meeting on May 8th, 2018, at 7:00 p.m. Roll was called and the following were present:

Roy Newport]	Mayor
Chip Choate]	Mayor Elect
Shirley Gilmore]	Mayor Pro Tem
James Arnett]	
Chip Choate]	Councilmembers
Carl Cruse]	
Patsy Goins]	
Angela Stutts]	City Secretary
Jay Stutts]	Fire Chief
Ron Gilbert]	Police Chief
Sherry Brecheen]	Librarian

And the following visitors:

Sign in sheet attached.

Quorum being present, the Mayor continued with the meeting. The purpose of the meeting was to hear from the public, approve the consent agenda (minutes, voucher list and accept the financial report), hear reports from the departments, administer statements of elected officer's, oaths of office and election certificates to elected officials, elect Mayor Pro-Tem, review and approve Resolution 18-004 designating signatories for all city bank accounts, re-appoint David Johnson as Municipal Judge, administer statement of elected/appointed officer and oath of office, re-appoint Associate Municipal Judge Greg Magee, administer statement of elected/appointed officer and oath of office, re-appoint David Moorman as City Prosecutor/City Attorney, review and accept the resignation of Reserve Police Officer Richard Delaney, review and approve Resolution 18-005 appointing (5) regular members to serve as the Library Board Members as per Ordinance No. 240, Section 4.1, authorize the City Secretary to request proposals for Management Services for the upcoming TDA 2019-2020 TxCDBG, authorize the City Secretary to request proposals for Management Services for the upcoming TDEM and/or TWDB, authorize the City Secretary to request proposals for Management Services for the upcoming GLO Hurricane Harvey DR – 4332 Disaster Relief

Program, resolution 18-006 Authorizing the Mayor, City Secretary, Pct. 2 Commissioner Ronnie Vincent and Onalaska Water and Gas General Manager J. R. Chance to serve as selection committee to make recommendations to council and announce any other upcoming events.

PLEDGE & PRAYER

Pastor Cameron Veazey opened the meeting with a prayer and Michael Kreel led the pledge to the American and Texas Flags.

PUBLIC FORUM

Roxie Costilow - presentation on bringing McGruff to Onalaska.

CONSENT AGENDA

It was moved by Patsy Goins and a second was made by Chip Choate to accept and approve items listed on the consent agenda as presented.

VOTE: For – All; Against – None. Motion carried.

REPORTS – POLICE DEPARTMENT

Police Department reported that the department traveled 5265 miles during April 2018; responded to 585 non-dispatched calls; 246 dispatched calls; 3 officer assists, and assisted the fire department 0 times. Besides all of this, 139 citations, 8 warnings. Worked 58 cases, 14 misdemeanor arrests and 9 felony arrest were made.

FIRE DEPARTMENT

Fire Department reported that the Fire Department responded to 61 calls for assistance during April 2018. 44 medical calls, 1 structure fire, 0 grass fires, 0 vehicle fires, 3 motor vehicle accidents, 3 lake rescues, 1 landing zone, 1 hazmat call, 8 assist calls and 0 mutual-aid calls, totaling 57 volunteer man hours.

FIRE MARSHAL REPORT (BUILDING INSPECTOR/CODE ENFORCEMENT)

Building Inspector- During the month of April 2018, 9 building permits were issued. There were 12 building inspections performed. Total permit fees collected were **\$110.00**. The total added value to the city was **\$31,600** for a total year to date of **\$1,936,170**.

Code Enforcement – During the month of April there were 7 warnings issued. Started 3 new code violation cases and 11 properties voluntarily came into compliance.

Fire Marshal – There was 0 fire investigations for the month of April. The Fire Marshal's office assisted Onalaska PD 5 times and OVFD 1 time.

Park Report/Pavilion Use – Preparing for our next Market Days Event to be held on July 6 – 8th.

LIBRARY BOARD REPORT

No Report

LIBRARIAN'S REPORT

Librarian reported for the month of April: Current borrowers 1375. Books checked out: 1260; Patrons: 1745; Computer Usage: 179; Copies/Faxes \$302.00; Fines: \$2.40; Membership Fee: \$9.00; Postage: \$12.00; Book Replacement: \$0.00; Restricted Donations: \$850.00 and Regular Donations: \$342.40 and 71 Volunteer Hours were documented.

ADMINISTER STATEMENTS OF ELECTED OFFICER'S, OATHS OF OFFICE AND ELECTION CERTIFICATES TO ELECTED OFFICIALS

City Secretary administered statements of elected officer's to Mayor Elect Chip Choate, City Councilmen James Arnett and City Councilmen Paul Laverty. Mayor Roy Newport administered the Oath of Office to Mayor Elect Chip Choate, Mayor Chip Choate administered the Oath of Office to City Councilmen James Arnett and City Councilmen Paul Laverty and the City Secretary presented election certificates to elected officials.

ELECT MAYOR PRO-TEM

It was moved by Carl Cruse and a second was made by Patsy Goins to elect Shirley Gilmore, Mayor Pro-Tem.

VOTE: For – All; Against – None. Motion carried.

REVIEW AND APPROVE RESOLUTION 18-004 DESIGNATING SIGNATORIES FOR ALL CITY BANK ACCOUNTS

It was moved by Shirley Gilmore and a second was made by Carl Cruse and Patsy Goins to approve Resolution 18-004 designating Mayor, Mayor Pro-Tem and City Secretary as signatories for all city bank accounts.

VOTE: For – All; Against – None. Motion carried.

RE-APPOINT DAVID JOHNSON AS MUNICIPAL JUDGE

It was moved by Shirley Gilmore and a second was made by James Arnett to re-appoint David Johnson as Municipal Judge.

VOTE: For – All; Against – None. Motion carried.

ADMINISTER STATEMENT OF ELECTED/APPOINTED OFFICER AND OATH OF OFFICE FOR MUNICIPAL JUDGE

City Secretary administered statement of elected/appointed officer and Mayor Chip Choate administered the oath of office to David Johnson, Municipal Judge.

RE-APPOINT ASSOCIATE MUNICIPAL JUDGE GREG MAGEE

It was moved by James Arnett and a second was made by Shirley Gilmore to re-appoint Greg Magee as Associate Municipal Judge.

VOTE: For – All; Against – None. Motion carried.

RE-APPOINT DAVID MOORMAN AS CITY PROSECUTOR/CITY ATTORNEY

It was moved by Shirley Gilmore and a second was made by Carl Cruse to re-appoint David Moorman as City Prosecutor/City Attorney.

VOTE: For – All; Against – None. Motion carried.

REVIEW AND ACCEPT THE RESIGNATION OF RESERVE POLICE OFFICER RICHARD DELANEY

It was moved by James Arnett and a second was made by Carl Cruse to accept the resignation of Reserve Police Officer Richard Delaney.

VOTE: For – All; Against – None. Motion carried.

REVIEW AND APPROVE RESOLUTION 18-005 APPOINTING (5) REGULAR MEMBERS TO SERVE AS THE LIBRARY BOARD MEMBERS AS PER ORDINANCE NO. 240, SECTION 4.1

It was moved by Shirley Gilmore and a second was made by Carl Cruse to approve Resolution 18-005 appointing (5) regular members Mayor Chip Choate, Lew Vail, Paige Ruiz, Roxie Costilow and Sherilyn Epperson to serve as the Library Board Members as per Ordinance No. 240, Section 4.

VOTE: For – All; Against – None. Motion carried.

AUTHORIZE THE CITY SECRETARY TO REQUEST PROPOSALS FOR MANAGEMENT SERVICES FOR THE UPCOMING TDA 2019-2020 TXCDBG

It was moved by Shirley Gilmore and a second was made by Patsy Goins to authorize the City Secretary to request proposals for Management Services for the upcoming TDA 2019-2020 TxCDBG.

VOTE: For – All; Against – None. Motion carried.

AUTHORIZE THE CITY SECRETARY TO REQUEST PROPOSALS FOR MANAGEMENT SERVICES FOR THE UPCOMING TDEM AND/OR TWDB

It was moved by Shirley Gilmore and a second was made by Patsy Goins to authorize the City Secretary to request proposals for Management Services for the upcoming TDEM and/or TWDB.

VOTE: For – All; Against – None. Motion carried.

AUTHORIZE THE CITY SECRETARY TO REQUEST PROPOSALS FOR MANAGEMENT SERVICES FOR THE UPCOMING GLO HURRICANE HARVEY DR – 4332 DISASTER RELIEF PROGRAM

It was moved by Shirley Gilmore and a second was made by Patsy Goins to authorize the City Secretary to request proposals for Management Services for the upcoming GLO Hurricane Harvey DR – 4332 Disaster Relief Program.

VOTE: For – All; Against – None. Motion carried.

REVIEW AND APPROVE RESOLUTION 18-006 AUTHORIZING THE MAYOR, CITY SECRETARY, PCT. 2 COMMISSIONER RONNIE VINCENT AND ONALASKA WATER AND GAS GENERAL MANAGER J. R. CHANCE TO SERVE AS SELECTION COMMITTEE TO MAKE RECOMMENDATIONS TO COUNCIL

It was moved by Patsy Goins and a second was made by Shirley Gilmore to resolution 18-006 Authorizing the Mayor, City Secretary, Pct. 2 Commissioner Ronnie Vincent and Onalaska Water and Gas General Manager J. R. Chance to serve as selection committee to make recommendations to council.

VOTE: For – All; Against – None. Motion carried.

PUBLIC ANNOUNCEMENTS

ADJOURNMENT

At approximately 7:45 p.m., it was moved by Shirley Gilmore and a second was made by Carl Cruse to adjourn the meeting.

VOTE: For – All; Against – None. Motion carried.

APPROVED:

ATTEST:

Chip Choate, Mayor

ANGELA STUTTS, City Secretary
DATE: June 19th, 2018