



## City of Onalaska

P.O. Box 880 • Onalaska, Texas 77360

### REGULAR MONTHLY MEETING

### MINUTES

May 11, 2021

THE STATE OF TEXAS ]  
THE COUNTY OF POLK ]  
THE CITY OF ONALASKA ]

The City Council of the City of Onalaska, Texas, met in the chamber room of City Hall for the regular monthly meeting on May 11<sup>th</sup>, 2021, at 5:00 p.m. Roll was called and the following were present:

Chip Choate	]	Mayor
Shirley Gilmore	]	Mayor Pro-Tem
James Arnett	]	
J. R. Chance	]	Councilmembers
Carl Cruse	]	
Paul Laverty	]	
Angela Stutts	]	City Administrator
Jessica Stanton	]	Police Chief
Jay Stutts	]	Fire Chief
Lee Parrish	]	Permit Manager

#### And the following visitors:

Sign in sheet attached.

Quorum being present, the Mayor continued with the meeting. The purpose of the meeting was to hear from the public, approve the consent agenda minutes, voucher list and accept the financial report, hear reports from the departments, Review, discuss and approve emergency dispatching implementation plan for the Onalaska Police Department and the Onalaska Volunteer Fire Department and announce any other upcoming events.

#### PLEDGE & PRAYER

Paul Laverty opened the meeting with a prayer and led the pledge to the American and Texas Flags.

#### PUBLIC FORUM

None

## **CONSENT AGENDA**

It was moved by Shirley Gilmore and a second was made by Paul Lavery to accept and approve items listed on the consent agenda as presented.

**VOTE: For – All; Against – None. Motion carried.**

## **REPORTS – POLICE DEPARTMENT**

Police Department reported that the department traveled 4309 miles during April 2021; 374 Subdivision Patrols, 47 Business Checks, 439 Calls for Service, 8 Felony Arrests, 13 Misdemeanor Arrests, 99 Citations, 71 Warnings, Assisted PCSO 22 times, Assisted DPS 2 times and Assisted OVFD/EMS 18 times, 43 New Cases, 2 Narcotic/DWI Arrests and 3 Warrants Cleared.

## **FIRE DEPARTMENT**

Fire Department reported that the Fire Department responded to 31 calls for assistance during April 2021. 22 medical calls, 0 structure fires, 1 grass fire, 0 vehicle fire, 2 motor vehicle accidents, 1 lake rescue, 3 landing zone calls, 1 hazmat call, 1 assist call and 0 mutual-aide calls, totaling 37 volunteer man hours

## **CODE ENFORCEMENT/PERMITTING**

**Building Inspector**- During April 2021, 19 permits were issued. Total permit fees collected were **\$5,893** The total added value to the city was **\$1,076,310**.

**Code Enforcement** – There were 8 warning letters sent out, five of which were for commercial properties. These are being monitored. 2 of which is slowly cleaning up to make their business front have more curb appeal. The remaining 3 are unchanged. The remaining 3 properties are residential. 1 of which came into compliance removing a tornado damaged building that was condemned prior to April 2020. The remaining residential properties are showing no change and further enforcement is pending. Assisted OVFD 3 times and PD 2 times.

**Fire Investigations** – There were no investigations for the month of April.

## **LIBRARY BOARD REPORT**

No Report

## **LIBRARIAN'S REPORT**

Librarian reported for the month of March: Current borrowers 1659. Books checked out: 45; Patrons: 45; Computer Usage: 24; Copies/Faxes \$111.50; Fines: \$0.00; Membership Fee: \$6.00; Postage: \$0.00; Book Replacement: \$0.00; Restricted Donations: \$0.00 and Regular Donations: \$2.25 and 48 Volunteer Hours were documented.



**REVIEW, DISCUSS AND APPROVE EMERGENCY DISPATCHING IMPLEMENTATION PLAN FOR THE ONALASKA POLICE DEPARTMENT AND THE ONALASKA VOLUNTEER FIRE DEPARTMENT**

- a. It was moved by James Arnett and a second was made by Shirley Gilmore to authorize Mayor to sign Training MOU between the City of Onalaska and Polk County Sherriff's Department.

**VOTE: For – All; Against – None. Motion carried.**

- b. It was moved by Carl Cruse and a second was made by Paul Lavery to authorize Jessica Stanton, Chief of Police to choose between Nalcom and Texas Premier Communications.

**VOTE: For – All; Against – None. Motion carried.**

- c. It was moved by Paul Lavery and a second was made by Carl Cruse to accept proposal from Southern Software for a stand-alone system for the amount of \$75,536 with finance option available.

**VOTE: For – All; Against – None. Motion carried.**

- d. It was moved by Carl Cruse and a second was made by Paul Lavery to approve renovation estimate #73 for \$2,738.03 by CB Lawn Care.

**VOTE: For – All; Against – None. Motion carried.**

- e. It was moved by Paul Lavery and a second was made by Carl Cruse to authorize the purchase of necessary computer equipment based on software requirement which includes computers and server not to exceed \$15K.

**VOTE: For – All; Against – None. Motion carried.**

- f. It was moved by James Arnett and a second was made by Carl Cruse to authorize the purchase of a Generator with an auto on and include installation not to exceed \$40K. Waiting on bid from Andries Construction, LLC.

**VOTE: For – All; Against – None. Motion carried.**

- g. It was moved by Paul Lavery and a second was made by James Arnett to authorize the Jessica Stanton, Chief of Police to coordinate with DPS for Terminal Installation.

**VOTE: For – All; Against – None. Motion carried.**

- h. It was moved by James Arnett and a second was made by Shirley Gilmore to authorize request for a designated 911 phone line from Eastex Telephone company.

**VOTE: For – All; Against – None. Motion carried.**

- i. It was moved by Carl Cruse and a second was made by Paul Lavery to authorize Jessica Stanton, Chief of Police to coordinate with DETCOG for 911 programming requirements.

**VOTE: For – All; Against – None. Motion carried.**

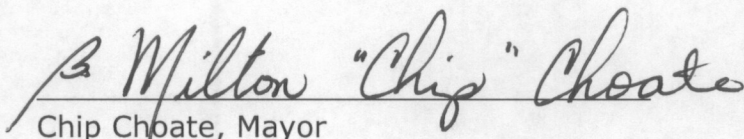
**PUBLIC ANNOUNCEMENTS**

**ADJOURNMENT**

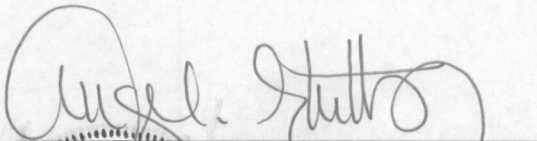
At approximately 5:23 p.m., it was moved by Carl Cruse and a second was made by James Arnett to adjourn the meeting.

**VOTE: For – All; Against – None. Motion carried.**

APPROVED:

  
Chip Choate, Mayor

ATTEST:

  
Angela Stutts, City Administrator

DATE: June 8, 2021







## City of Onalaska

P.O. Box 880 • Onalaska, Texas 77360

**PUBLIC FORUM  
SIGN-IN  
LIMIT 3 MINUTES**

**DATE: 05/11/2021**

	NAME	SUBJECT
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____





## City of Onalaska

P.O. Box 880 • Onalaska, Texas 77360

**Tuesday, May 11, 2021**  
**REGULAR CALLED MEETING**  
**SIGN-IN SHEET**

1	<i>[Signature]</i>	12	
2	<i>[Signature]</i>	13	
3	<i>Heidi Danner</i>	14	
	<i>Dalene Felder</i>		
4	<i>Jay Stutz</i>	15	
5		16	
6		17	
7		18	
8		19	
9		20	
10		21	
11		22	