



## City of Onalaska

P.O. Box 880 • Onalaska, Texas 77360

### REGULAR MONTHLY MEETING

#### MINUTES

July 12, 2022

**THE STATE OF TEXAS ]**  
**THE COUNTY OF POLK ]**  
**THE CITY OF ONALASKA ]**

The City Council of the City of Onalaska, Texas, met in the chamber room of City Hall for a Regular meeting on July 12<sup>th</sup>, 2022, at 5:00 p.m. Roll was called and the following were present:

James W. Arnett	]	Mayor
Shirley Gilmore	]	Mayor Pro Tem
Kevin Arnett	]	Councilmembers
JR Chance	]	
T. D. Jennings	]	
Angela Stutts	]	City Administrator
Jay Stutts	]	Fire Chief
Sherry Brecheen	]	Librarian

#### **And the following visitors:**

Sign in sheet attached.

Quorum being present, Zachary Davies absence was excused, the Mayor continued with the meeting. The purpose of the meeting was to hear from the public, approve the consent agenda minutes, voucher list and accept the financial report, hear reports from the departments, hear presentation on behalf of Polk County Long Term Recovery Board, hear presentation by Jerry and/or Janet Morris, Property Owner or representative regarding property located at 180 Live Oak in Canyon Park to show cause why such building should not be declared unsafe and/or dangerous, take action to declare building dangerous or unsafe as determined by City Council regarding property located at 180 Live Oak in Canyon Park, and order to vacate, remove or demolish said structure, review and approve creating one (1) additional Police Officer position assigned to Onalaska Independent School District – School Resource Officer Program, accept the resignation of Mandi Hodge, Court Clerk in good standing, approve the appointment of Tammy Seader, full-time Court Clerk, with the standard 90-day probationary period, accept the resignation of Stephen Cook, full-time Telecommunications Operator, review and approve Stephen Cook for part-time Telecommunications Operator with the standard 90-day probationary period, review and approve Police Department Policy 4.5 Uniforms, Appearance and Equipment, review and approve Resolution 22-012 MOU between the City of Onalaska and Onalaska Independent School District providing guidelines for School Resource Officers, review and approve Resolution 22-013 Interlocal Agreement with Polk County Tax Assessor Collector for services provided and announce any other upcoming events.

#### **PLEDGE & PRAYER**

John Cleveland, opened the meeting with a prayer and T. D. Jennings led the pledge to the American and Texas Flags.

## **PUBLIC FORUM**

None

## **CONSENT AGENDA**

It was moved by Shirley Gilmore and a second was made by JR Chance to accept and approve items listed on the consent agenda as presented.

**VOTE: For – All; Against – None. Motion carried.**

## **REPORTS – POLICE DEPARTMENT**

Police Department reported that the department traveled 3898.9 miles during June 2022; 332 Subdivision Patrols, 101 Business Checks, 502 Calls for Service, 11 Arrests, 44 Citations, 84 Warnings, Other Agency Assist 23 times and Assisted OVFD/EMS 14 times, 39 Cases and 16 Warrants worked.

## **FIRE DEPARTMENT**

Fire Department reported that the Fire Department responded to 67 calls for assistance during June 2022. 36 medical calls, 6 structure fires, 15 grass fires, 0 vehicle fires, 2 motor vehicle accidents, 1 lake rescue, 3 landing zone calls, 0 hazmat calls, 2 assist calls and 2 mutual-aid calls, totaling 93 volunteer man hours.

## **CODE ENFORCEMENT/PERMITTING**

There were 15 permits issued in the month of June. Total collected was \$3,360.60.

There were 6 abatement properties in Impala Woods and 1 in Twin Harbors that where 12 structures were demolished and removed. In addition, 6 warnings were issued and 2 charges filed for ordinance violations.

## **FIRE INVESTIGATIONS**

There was one fire investigation in June.

## **LIBRARY BOARD REPORT**

No Report

## **LIBRARIAN'S REPORT**

Librarian reported for the month of June: Current borrowers 1797. Books checked out: 648; Patrons: 415; Computer Usage: 56; Copies/Faxes \$299.50; Fines: \$10.00; Membership Fee: \$21.00; Postage: \$0.00; Book Replacement: \$0.00; Restricted Donations: \$1.00 and Regular Donations: \$102.30 and 48.5 Volunteer Hours were documented.

## **CITY ADMINISTRATOR REPORT ON STREET REPAIR AND MAINTENANCE**

Commissioner Vincent advised that they are ready to start the rock work on Pine Grove and Sycamore in the Oakridge Subdivision.

I was advised of some cracks in the newly constructed road in Oakridge Subdivision most likely due to the extreme heat. I have started the process to have them repaired by contacting the Engineering Firm who will work with our contractor.

We continue to volunteer assistance to clean up and around the city sidewalks.

Last, if anyone has a road complaint, please let me know so that it can be documented and evaluated.

## **HEAR PRESENTATION ON BEHALF OF POLK COUNTY LONG TERM RECOVERY BOARD**

Presenter not present.

**PRESENTATION BY JERRY AND/OR JANET MORRIS, PROPERTY OWNER OR REPRESENTATIVE REGARDING PROPERTY LOCATED AT 180 LIVE OAK IN CANYON PARK TO SHOW CAUSE WHY SUCH BUILDING SHOULD NOT BE DECLARED UNSAFE AND/OR DANGEROUS.**

Jerry and/or Janet Morris, Property Owner or representative not present.

**ACTION TO DECLARE BUILDING DANGEROUS OR UNSAFE AS DETERMINED BY CITY COUNCIL REGARDING PROPERTY LOCATED AT 180 LIVE OAK IN CANYON PARK, AND ORDER TO VACATE, REMOVE OR DEMOLISH SAID STRUCTURE**

It was moved by Shirley Gilmore and a second was made by Kevin Arnett to declare building dangerous or unsafe located at 180 Live Oak in Canyon Park as determined by City Council, and order to vacate, remove or demolish said structure.

**VOTE: For – All; Against – None. Motion carried.**

**REVIEW AND APPROVE CREATING ONE (1) ADDITIONAL POLICE OFFICER POSITION ASSIGNED TO ONALASKA INDEPENDENT SCHOOL DISTRICT – SCHOOL RESOURCE OFFICER PROGRAM**

It was moved by Shirley Gilmore and a second was made by T. D. Jennings to approve creating one (1) additional Police Officer position assigned to Onalaska Independent School District – School Resource Officer Program.

**VOTE: For – All; Against – None. Motion carried.**

**ACCEPT THE RESIGNATION OF MANDI HODGE, COURT CLERK IN GOOD STANDING**

It was moved by Shirley Gilmore and a second was made by JR Chance to accept the resignation of Mandi Hodge, Court Clerk in good standing.

**VOTE: For – All; Against – None. Motion carried.**

**APPROVE THE APPOINTMENT OF TAMMY SEADER, FULL-TIME COURT CLERK, WITH THE STANDARD 90-DAY PROBATIONARY PERIOD**

It was moved by Shirley Gilmore and a second was made by JR Chance to approve the appointment of Tammy Seader, full-time Court Clerk, with the standard 90-day probationary period.

**VOTE: For – All; Against – None. Motion carried.**

**ACCEPT THE RESIGNATION OF STEPHEN COOK, FULL-TIME TELE-COMMUNICATIONS OPERATOR**

It was moved by Shirley Gilmore and a second was made by Kevin Arnett to accept the resignation of Stephen Cook, full-time Telecommunications Operator

**VOTE: For – All; Against – None. Motion carried.**

**REVIEW AND APPROVE STEPHEN COOK FOR PART-TIME TELECOMMUNICATIONS OPERATOR WITH THE STANDARD 90-DAY PROBATIONARY PERIOD**

It was moved by JR Chance and a second was made by Kevin Arnett to approve Stephen Cook for part-time Telecommunications Operator with the standard 90-day probationary period.

**VOTE: For – All; Against – None. Motion carried.**

**REVIEW AND APPROVE POLICE DEPARTMENT POLICY 4.5 UNIFORMS, APPEARANCE AND EQUIPMENT**

It was moved by Shirley Gilmore and a second was made by JR Chance to approve Police Department Policy 4.5 Uniforms, Appearance and Equipment.

**VOTE: For – All; Against – None. Motion carried.**

**REVIEW AND APPROVE RESOLUTION 22-012 MOU BETWEEN THE CITY OF ONALASKA AND ONALASKA INDEPENDENT SCHOOL DISTRICT PROVIDING GUIDELINES FOR SCHOOL RESOURCE OFFICERS**

It was moved by Shirley Gilmore and a second was made by T. D. Jennings to approve Resolution 22-012 MOU between the City of Onalaska and Onalaska Independent School District providing guidelines for School Resource Officers.

**VOTE: For – All; Against – None. Motion carried.**

**Review and approve Resolution 22-013 Interlocal Agreement with Polk County Tax Assessor Collector for services provided**

It was moved by Shirley Gilmore and a second was made by Kevin Arnett to approve Resolution 22-013 Interlocal Agreement with Polk County Tax Assessor Collector for services provided.

**VOTE: For – Shirley Gilmore, Kevin Arnett and T. D. Jennings; Against – None. JR Chance Abstained. Motion carried.**

**PUBLIC ANNOUNCEMENTS**

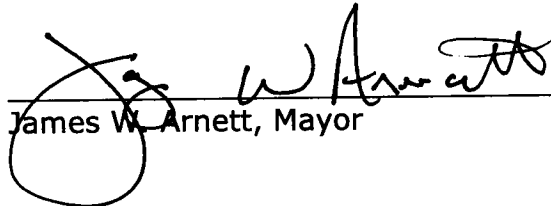
**ADJOURNMENT**

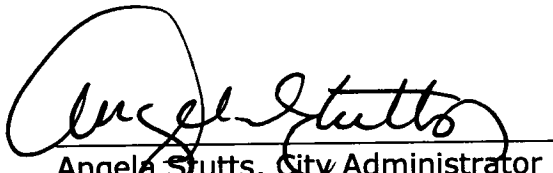
At approximately 5:22 p.m., it was moved by JR Chance and a second was made by Shirley Gilmore to adjourn the meeting.

**VOTE: For – All; Against – None. Motion carried.**

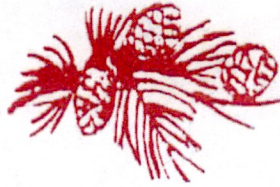
APPROVED:

ATTEST:

  
James W. Arnett, Mayor

  
Angela Stutts, City Administrator  
DATE: August 9, 2022





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**PUBLIC FORUM  
SIGN-IN  
LIMIT 3 MINUTES**

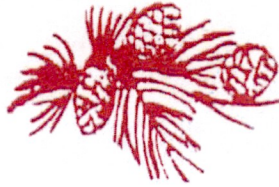
**DATE: 07/12/2022**

**NAME**

**SUBJECT**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_





## City of Onalaska

P.O. Box 880 • Onalaska, Texas 77360

**Tuesday, July 12, 2022**  
**REGULAR MEETING**  
**SIGN-IN SHEET**

1	Serry Breechen	12	
2	Jay Sutt	13	
3	Lu K. L.	14	
4	Dale Rusty	15	
5	John Cleveland	16	
6	George Long	17	
7		18	
8		19	
9		20	
10		21	
11		22	