



City of Onalaska

P.O. Box 880 • Onalaska, Texas 77360

REGULAR MONTHLY MEETING

MINUTES

September 13, 2022

THE STATE OF TEXAS]
THE COUNTY OF POLK]
THE CITY OF ONALASKA]

The City Council of the City of Onalaska, Texas, met in the chamber room of City Hall for a Regular meeting on September 13th, 2022, at 5:00 p.m. Roll was called and the following were present:

James W. Arnett]	Mayor
Shirley Gilmore]	Mayor ProTem
Kevin Arnett]	Councilmembers
JR Chance]	
Zachary Davies]	
T. D. Jennings		
Angela Stutts]	City Administrator
Jessica Stanton]	Chief of Police
Jay Stutts]	Fire Chief
Lee Parrish]	Permits Manager
Sherry Brecheen]	Librarian

And the following visitors:

Sign in sheet attached.

Quorum being present, Kevin Arnett arrived 5:10 p.m., the Mayor continued with the meeting. The purpose of the meeting was to hear from the public, approve the consent agenda minutes, voucher list and accept the financial report, hear reports from the departments, accept the resignation of Officer Heather Thomas in good standing, review and approve Officer Heather Thomas to continue service as a Reserve Police Officer, review and approve Resolution 2022-015 School Resource Officer Memorandum of Understanding, review and approve Resolution 2022-016 Public Funds Investment Policy, review and approve Resolution 2022-017 Citizen Participation Plan, review and approve Resolution 2022-018 Federal Procurement Policy, review and approve Resolution 2022-019 City Financial Goals and Procurement Policy, review and approve Resolution 2022-020 agreement for services from Langford Community Management Services, review and approve Resolution 2022-021 Fair Housing Policy, review and approve Proclamation 2022-001 Proclaiming April Fair Housing Month, review and approve Resolution 2022-022 authorizing application for CDBG-MIT allocation, review

and approve Resolution 2022-023 authorizing the Mayor to sign First National Bank Night Depository Agreement, review and approve request/petition for annexation by Wagner Farms, LLC, review and approve Ordinance 429 setting the tax rate, review and approve Resolution 2022-024 authorizing an additional penalty to enforce the collection of delinquent ad valorem taxes as per Sec. 6.30 of the Texas Property Tax Code, review and approve Ordinance 430 Manufactured Homes, review and approve Ordinance 431 Recreational Vehicles, review and approve Ordinance 432 an ordinance authorizing and allowing, under the act governing the Texas Municipal Retirement System, "updated service credits" in said system on an annual basis for service performed by qualifying members of such system who at the effective date of the allowance are members of the City of Onalaska; providing for a change in the municipal contributions to the current service annuity reserve at retirement; and increasing the rate of deposits to the Texas municipal retirement system by the employees of the city of Onalaska; and establishing an effective date and announce any other upcoming events.

PLEDGE & PRAYER

Pastor Cameron Veazey, opened the meeting with a prayer and Mayor James W. Arnett led the pledge to the American and Texas Flags.

PUBLIC FORUM

None

CONSENT AGENDA

It was moved by Shirley Gilmore and a second was made by JR Chance to accept and approve items listed on the consent agenda as presented.

VOTE: For – All; Against – None. Motion carried.

REPORTS – POLICE DEPARTMENT

Police Department reported that the department traveled 4991.1 miles during August 2022; 348 Subdivision Patrols, 88 Business Checks, 734 Calls for Service, 13 Arrests, 107 Citations, 145 Warnings, Other Agency Assist 15 times and Assisted OVFD/EMS 16 times, 50 Cases and 9 Warrants worked.

FIRE DEPARTMENT

Fire Department reported that the Fire Department responded to 70 calls for assistance during August 2022. 34 medical calls, 2 structure fires, 19 grass fires, 0 vehicle fires, 3 motor vehicle accidents, 4 lake rescue, 2 landing zone calls, 1 hazmat call, 2 assist calls and 3 mutual-aid calls, totaling 122 volunteer man hours.

CODE ENFORCEMENT/PERMITTING

There were 17 permits issued and 16 inspections performed in the month of August. Total collected was \$4,374.20.

FIRE INVESTIGATIONS

There were 9 warning issued for burn ban violations during August. There was one fire investigation during the burn ban that consisted of household trash being burned.

LIBRARY BOARD REPORT

No Report

LIBRARIAN'S REPORT

Librarian reported for the month of August 2022: Current borrowers 1828. Books checked out: 775; Patrons: 473; Computer Usage: 108; Copies/Faxes \$398.25; Fines: \$22.40; Membership Fee: \$15.00; Postage: \$3.00; Book Replacement: \$0.00; Restricted Donations: \$4.00 and Regular Donations: \$126.75 and 62.3 Volunteer Hours were documented.

CITY ADMINISTRATOR REPORT ON STREET REPAIR AND MAINTENANCE

No Report

ACCEPT THE RESIGNATION OF OFFICER HEATHER THOMAS IN GOOD STANDING

It was moved by Shirley Gilmore and a second was made by Zachary Davies to accept the resignation of Officer Heather Thomas in good standing.

VOTE: For – All; Against – None. Motion carried.

REVIEW AND APPROVE OFFICER HEATHER THOMAS TO CONTINUE SERVICE AS A RESERVE POLICE OFFICER

It was moved by Shirley Gilmore and a second was made by T. D. Jennings to approve Officer Heather Thomas to continue service as a Reserve Police Officer.

VOTE: For – All; Against – None. Motion carried.

REVIEW AND APPROVE RESOLUTION 2022-015 SCHOOL RESOURCE OFFICER MEMORANDUM OF UNDERSTANDING

It was moved by Shirley Gilmore and a second was made by JR Chance to approve Resolution 2022-015 School Resource Officer Memorandum of Understanding.

VOTE: For – All; Against – None. Motion carried.

REVIEW AND APPROVE RESOLUTION 2022-016 PUBLIC FUNDS INVESTMENT POLICY

It was moved by Shirley Gilmore and a second was made by Zachary Davies to approve Resolution 2022-016 Public Funds Investment Policy.

VOTE: For – All; Against – None. Motion carried.

REVIEW AND APPROVE RESOLUTION 2022-017 CITIZEN PARTICIPATION PLAN

It was moved by Shirley Gilmore and a second was made by T. D. Jennings to approve Resolution 2022-017 Citizen Participation Plan.

VOTE: For – All; Against – None. Motion carried.

REVIEW AND APPROVE RESOLUTION 2022-018 FEDERAL PROCUREMENT POLICY

It was moved by Shirley Gilmore and a second was made by JR Chance to approve Resolution 2022-018 Federal Procurement Policy.

VOTE: For – All; Against – None. Motion carried.

REVIEW AND APPROVE RESOLUTION 2022-019 CITY FINANCIAL GOALS AND PROCUREMENT POLICY

It was moved by Shirley Gilmore and a second was made by Zachary Davies to approve Resolution 2022-019 City Financial Goals and Procurement Policy.

VOTE: For – All; Against – None. Motion carried.

REVIEW AND APPROVE RESOLUTION 2022-020 AGREEMENT FOR SERVICES FROM LANGFORD COMMUNITY MANAGEMENT SERVICES

It was moved by Shirley Gilmore and a second was made by JR Chance to approve Resolution 2022-020 agreement for services from Langford Community Management Services.

VOTE: For – All; Against – None. Motion carried.

REVIEW AND APPROVE RESOLUTION 2022-021 FAIR HOUSING POLICY

It was moved by Shirley Gilmore and a second was made by Zachary Davies to approve Resolution 2022-021 Fair Housing Policy.

VOTE: For – All; Against – None. Motion carried.

REVIEW AND APPROVE PROCLAMATION 2022-001 PROCLAIMING APRIL FAIR HOUSING MONTH

It was moved by Shirley Gilmore and a second was made by JR Chance to approve Proclamation 2022-001 Proclaiming April Fair Housing Month.

VOTE: For – All; Against – None. Motion carried.

REVIEW AND APPROVE RESOLUTION 2022-022 AUTHORIZING APPLICATION FOR CDBG-MIT ALLOCATION

It was moved by Shirley Gilmore and a second was made by T. D. Jennings to approve Resolution 2022-022 authorizing application for CDBG-MIT allocation.

VOTE: For – All; Against – None. Motion carried.

REVIEW AND APPROVE RESOLUTION 2022-023 AUTHORIZING THE MAYOR TO SIGN FIRST NATIONAL BANK NIGHT DEPOSITORY AGREEMENT

It was moved by JR Chance and a second was made by Zachary Davies to approve Resolution 2022-023 authorizing the Mayor to sign First National Bank Night Depository Agreement.

VOTE: For – All; Against – None. Motion carried.

REVIEW AND APPROVE REQUEST/PETITION FOR ANNEXATION BY WAGNER FARMS, LLC

It was moved by Shirley Gilmore and a second was made by Kevin Arnett to approve request/petition for annexation by Wagner Farms, LLC.

VOTE: For – All; Against – None. Motion carried.

REVIEW AND APPROVE ORDINANCE 429 SETTING THE TAX RATE

It was moved by Shirley Gilmore and a second was made by T. D. Jennings to approve Ordinance 429 setting the tax rate.

VOTE: For – Kevin Arnett, T. D. Jennings, Shirley Gilmore and Zachary Davies; Against – JR Chance. Motion carried.

REVIEW AND APPROVE RESOLUTION 2022-024 AUTHORIZING AN ADDITIONAL PENALTY TO ENFORCE THE COLLECTION OF DELINQUENT AD VALOREM TAXES AS PER SEC. 6.30 OF THE TEXAS PROPERTY TAX CODE

It was moved by Shirley Gilmore and a second was made by Zachary Davies to approve Resolution 2022-024 authorizing an additional penalty to enforce the collection of delinquent ad valorem taxes as per Sec. 6.30 of the Texas Property Tax Code.

VOTE: For – Kevin Arnett, T. D. Jennings, Shirley Gilmore and Zachary Davies; Against – JR Chance. Motion carried.

REVIEW AND APPROVE ORDINANCE 430 MANUFACTURED HOMES

It was moved by Shirley Gilmore and a second was made by JR Chance to approve Ordinance 430 Manufactured Homes.

VOTE: For – All; Against – None. Motion carried.

REVIEW AND APPROVE ORDINANCE 431 RECREATIONAL VEHICLES

It was moved by Shirley Gilmore and a second was made by T. D. Jennings to approve Ordinance 431 Recreational Vehicles.

VOTE: For – All; Against – None. Motion carried.

REVIEW AND APPROVE ORDINANCE 432 AN ORDINANCE AUTHORIZING AND ALLOWING, UNDER THE ACT GOVERNING THE TEXAS MUNICIPAL RETIREMENT SYSTEM, "UPDATED SERVICE CREDITS" IN SAID SYSTEM ON AN ANNUAL BASIS FOR SERVICE PERFORMED BY QUALIFYING MEMBERS OF SUCH SYSTEM WHO AT THE EFFECTIVE DATE OF THE ALLOWANCE ARE MEMBERS OF THE CITY OF ONALASKA; PROVIDING FOR A CHANGE IN THE MUNICIPAL CONTRIBUTIONS TO THE CURRENT SERVICE ANNUITY RESERVE AT RETIREMENT; AND INCREASING THE RATE OF DEPOSITS TO THE TEXAS MUNICIPAL RETIREMENT SYSTEM BY THE EMPLOYEES OF THE CITY OF ONALASKA; AND ESTABLISHING AN EFFECTIVE DATE

It was moved by Shirley Gilmore and a second was made by Zachary Davies to approve Ordinance 432 an ordinance authorizing and allowing, under the act governing the Texas Municipal Retirement System, "updated service credits" in said system on an annual basis for service performed by qualifying members of such system who at the effective date of the allowance are members of the City of Onalaska; providing for a change in the municipal contributions to the current service annuity reserve at retirement; and increasing the rate of deposits to the Texas municipal retirement system by the employees of the city of Onalaska; and establishing an effective date.

VOTE: For – All; Against – None. Motion carried.

PUBLIC ANNOUNCEMENTS

ADJOURNMENT

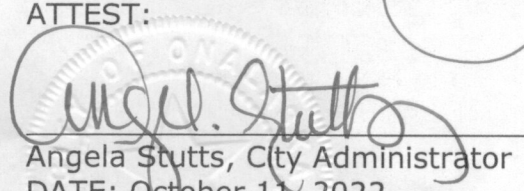
At approximately 5:25 p.m., it was moved by Shirley Gilmore and a second was made by Kevin Arnett to adjourn the meeting.

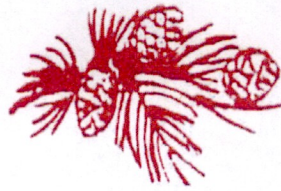
VOTE: For – All; Against – None. Motion carried.

APPROVED:


James W. Arnett, Mayor

ATTEST:


Angela Stutts, City Administrator
DATE: October 11, 2022



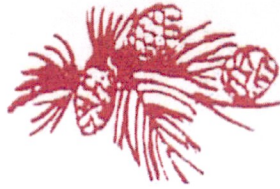
City of Onalaska

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**PUBLIC FORUM
SIGN-IN
LIMIT 3 MINUTES**

DATE: 09/13/2022

	NAME	SUBJECT
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____



City of Onalaska

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Tuesday, September 13, 2022 REGULAR MEETING SIGN-IN SHEET

1	Jay Stults	12	GP Martin
2	Patricia Burks	13	
3	Sherry Brecken	14	
4	Lee Parish	15	
5	Paul Lowery	16	
6	Chris Huns	17	
7	Charles Carver	18	
8	Carl Cruise	19	
9	James Crest	20	
10	Cassali Smith	21	
11	Macy George	22	