



## City of Onalaska

P.O. Box 880 • Onalaska, Texas 77360

### REGULAR MONTHLY MEETING

### MINUTES

June 13, 2023

**THE STATE OF TEXAS ]**  
**THE COUNTY OF POLK ]**  
**THE CITY OF ONALASKA ]**

The City Council of the City of Onalaska, Texas, met in the chamber room of City Hall for a Regular meeting on June 13<sup>th</sup>, 2023, at 5:00 p.m. Roll was called and the following were present:

|                 |   |                                  |
|-----------------|---|----------------------------------|
| James W. Arnett | ] | Mayor                            |
| Shirley Gilmore | ] | Mayor ProTem                     |
| Kevin Arnett    | ] | Councilmembers                   |
| Zachary Davies  | ] |                                  |
| Ronald Gilbert  | ] |                                  |
| T. D. Jennings  | ] |                                  |
| Angela Stutts   | ] | City Administrator               |
| Jessica Stanton | ] | Police Chief                     |
| Jay Stutts      | ] | Fire Chief                       |
| Lee Parrish     | ] | Permits Manager/Code Enforcement |
| Sherry Brecheen | ] | Library Director                 |

#### **And the following visitors:**

Sign in sheet attached.

Quorum being present, the Mayor continued with the meeting. The purpose of the meeting was to hear from the public, approve the consent agenda minutes, voucher list and accept the financial report, hear reports from the departments, approve Resolution 2023-017 Memorandum of Understanding between the City of Onalaska and SPCA of Polk County, approve Ordinance 439 specifying Permit Requirements and fees for Telecommunication Towers and Stealth Telecommunication Towers and announce any other upcoming events.

#### **PLEDGE & PRAYER**

John Cleveland, opened the meeting with a prayer and Mayor James W. Arnett led the pledge to the American and Texas Flags.

#### **PUBLIC FORUM**

None

### **CONSENT AGENDA**

It was moved by Shirley Gilmore and a second was made by Kevin Arnett to accept and approve items listed on the consent agenda as presented.

**VOTE: For – All; Against – None. Motion carried.**

### **REPORTS – POLICE DEPARTMENT**

Police Department reported that the department traveled 4257 miles during May 2023; 412 Subdivision Patrols, 88 Business Checks, 399 Calls for Service, 34 Arrests, 74 Citations, 81 Warnings, Other Agency Assist 5 times and Assisted OVFD/EMS 8 times, 24 Cases and 22 Warrants served.

### **FIRE DEPARTMENT**

Fire Department reported that the Fire Department responded to 64 calls for assistance during May 2023. 44 medical calls, 3 structure fires, 3 grass fires, 1 vehicle fire, 4 motor vehicle accidents, 3 lake rescues, 2 landing zone calls, 0 hazmat calls, 3 assist calls and 1 mutual-aide call, totaling 99 volunteer man hours.

### **CODE ENFORCEMENT/PERMITTING**

There were 16 permits issued and 7 inspections performed in the month of May. Total collected was \$5591.70. Also, Multiple enforcements were started and are in various stages such as warnings, citations, up to Court Summons. Most properties had several violations.

### **FIRE INVESTIGATIONS**

Currently 1 ongoing investigation awaiting results from forensic lab.

### **LIBRARY BOARD REPORT**

No Report

### **LIBRARIAN'S REPORT**

Librarian reported for the month of May 2023: Current borrowers 1775. Books checked out: 572; Patrons: 913; Computer Usage: 98; Copies/Faxes \$240.50; Fines: \$124.54; Membership Fee: \$6.00; Postage: \$9.00; Book Replacement: \$0.00; Restricted Donations: \$160.00; Auxiliary Donations \$200.00 and Regular Donations: \$100.76 and 25 Volunteer Hours were documented.

### **REVIEW AND APPROVE RESOLUTION 2023-017 MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF ONALASKA AND SPCA OF POLK COUNTY**

It was moved by Shirley Gilmore and a second was made by Kevin Arnett to approve Resolution 2023-017 Memorandum of Understanding between the City of Onalaska and SPCA of Polk County.

**VOTE: For – All; Against – None. Motion carried.**

### **REVIEW AND APPROVE ORDINANCE 439 SPECIFYING PERMIT REQUIREMENTS AND FEES FOR TELECOMMUNICATION TOWERS AND STEALTH TELECOMMUNICATION TOWERS**

It was moved by Shirley Gilmore and a second was made by Ronald Gilbert to approve Ordinance 439 specifying Permit Requirements and fees for Telecommunication Towers and Stealth Telecommunication Towers.

**VOTE: For – All; Against – None. Motion carried.**

**EXECUTIVE SESSION AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.074 PERSONNEL MATTERS**

Council entered Executive Session at 5:08 p.m. authorized by Texas Government Code Section 551.074 Personnel Matters and reconvened at 5:53 p.m.

**PUBLIC ANNOUNCEMENTS**

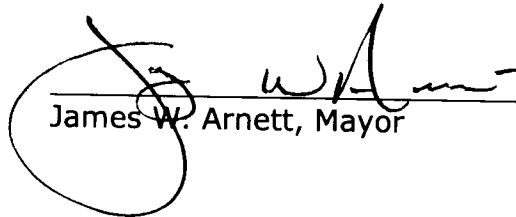
**ADJOURNMENT**

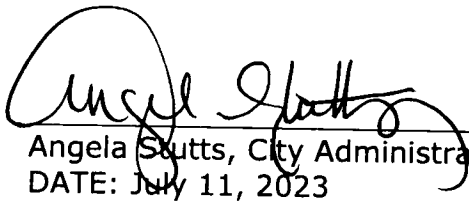
At approximately 5:57 p.m., it was moved by Shirley Gilmore and a second was made by Zachary Davies to adjourn the meeting.

**VOTE: For – All; Against – None. Motion carried.**

APPROVED:

ATTEST:

  
James W. Arnett, Mayor

  
Angela Stutts, City Administrator  
DATE: July 11, 2023



## City of Onalaska

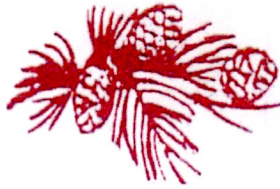
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**PUBLIC COMMENTS  
SIGN-IN  
LIMIT 3 MINUTES**

**DATE: 06/13/2023**

This item is included to allow public comments on topics relating to the business of the city. In accordance with law, City Council can not discuss, deliberate or take action on any item or topic not listed on the agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of three (3) minutes, unless a member of the council requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the agenda, public comment for the remainder of the council meeting is no longer appropriate or accepted unless specifically requested by a member of council.**

|    | NAME  | SUBJECT |
|----|-------|---------|
| 1. | _____ | _____   |
| 2. | _____ | _____   |
| 3. | _____ | _____   |
| 4. | _____ | _____   |
| 5. | _____ | _____   |



## City of Onalaska

P.O. Box 880 • Onalaska, Texas 77360

**Tuesday, June 13, 2023**  
**REGULAR MEETING**  
**SIGN-IN SHEET**

|    |                 |    |  |
|----|-----------------|----|--|
| 1  | Lee Parrish     | 12 |  |
| 2  | Busta C         | 13 |  |
| 3  | Amelia C        | 14 |  |
| 4  | Sherry Brecheon | 15 |  |
| 5  | Erin            | 16 |  |
| 6  | Morgan          | 17 |  |
| 7  | Jay Stutz       | 18 |  |
| 8  | Don Mon         | 19 |  |
| 9  | Bobbi Mon       | 20 |  |
| 10 |                 | 21 |  |
| 11 |                 | 22 |  |