



City of Onalaska

P.O. Box 880 • Onalaska, Texas 77360

REGULAR MONTHLY MEETING

MINUTES

November 9, 2021

THE STATE OF TEXAS]
THE COUNTY OF POLK]
THE CITY OF ONALASKA]

The City Council of the City of Onalaska, Texas, met in the chamber room of City Hall for the regular monthly meeting on November 9th, 2021, at 5:00 p.m. Roll was called and the following were present:

Shirley Gilmore]	Mayor Pro Tem
James Arnett]	Councilmembers
Carl Cruse]	
Paul Laverty]	
Angela Stutts]	City Administrator
Jessica Stanton]	Police Chief
Jay Stutts]	Fire Chief
Lee Parrish]	Permit Manager
Sherry Brecheen]	Librarian

And the following visitors:

Sign in sheet attached.

Quorum being present JR Chance's absence was excused, the Mayor Pro Tem continued with the meeting. The purpose of the meeting was to hear from the public, approve the consent agenda minutes, voucher list and accept the financial report, hear reports from the departments, approve re-hire of Officer Simon Prince as full-time Officer with the standard probationary period, approve re-hire of Officer Heather Thomas as full-time Officer with the standard probationary period, approve Rachel Richards as full-time Telecommunications Officer, approve Denise Ross as part-time Telecommunications Officer, approve Jesika Esteves as part-time Telecommunications Officer, review Ordinance 386 and authorize the City Administrator to request proposals for exclusive sanitation services within the City of Onalaska, authorize Gilmore Roofing, LLC to remove existing and install new roofing at the City Hall building for \$23,035.00 as per bid dated November 3, 2021, review and approve Resolution 2021-004 agreement between the City of Onalaska and Polk County Appraisal

District on annual allocation amount due for participation as a taxing entity and announce any other upcoming events.

PLEDGE & PRAYER

Shirley Gilmore opened the meeting with a prayer and led the pledge to the American and Texas Flags.

PUBLIC FORUM

None

CONSENT AGENDA

It was moved by James Arnett and a second was made by Paul Lavery to accept and approve items listed on the consent agenda as presented.

VOTE: For – All; Against – None. Motion carried.

REPORTS – POLICE DEPARTMENT

Police Department reported that the department traveled 3615 miles during October 2021; 267 Subdivision Patrols, 53 Business Checks, 333 Calls for Service, 3 Felony Arrests, 9 Misdemeanor Arrests, 62 Citations, 67 Warnings, Assisted PCSO 12 times, Assisted DPS 3 times and Assisted OVFD/EMS 6 times, 26 Cases, 2 Narcotic/DWI Arrest and worked on 12 warrants worked.

FIRE DEPARTMENT

Fire Department reported that the Fire Department responded to 28 calls for assistance during October 2021. 17 medical calls, 3 structure fires, 2 grass fires, 0 vehicle fires, 3 motor vehicle accidents, 0 lake rescues, 3 landing zone calls, 0 hazmat calls, 0 assist calls and 0 mutual-aide calls, totaling 67 volunteer man hours.

CODE ENFORCEMENT/PERMITTING

PERMITTING:

There were 12 permits and 1 animal license issued in October. There were 16 inspections done for the month of October. The total added value to the city is \$542,565.00. The total permit fees collected was \$3,472.80

CODE ENFORCEMENT:

There were 8 ordinance violation cases started with 10-day compliance warnings issued. 2 came into compliance, 6 of the properties are a work in progress and 2 have had no change with enforcement moving to the next stage. There was also 12 follow up investigations performed throughout the month.

FIRE INVESTIGATIONS:

There was 1 fire investigation within the city limits for October.

OTHER ACTIVITIES

The Onalaska Fire Marshal's Office assisted Onalaska PD 4 times and assisted Onalaska VFD 8 times with multiple types of calls ranging from fire suppression, medical calls and landing zones.

LIBRARY BOARD REPORT

No Report

LIBRARIAN'S REPORT

Librarian reported for the month of October: Current borrowers 1708. Books checked out: 358; Patrons: 350; Computer Usage: 95; Copies/Faxes \$239.25; Fines: \$2.80; Membership Fee: \$7.00; Postage: \$0.00; Book Replacement: \$0.00; Restricted Donations: \$0.00 and Regular Donations: \$68.75 and 39.5 Volunteer Hours were documented.

APPROVE RE-HIRE OF OFFICER SIMON PRINCE AS FULL-TIME OFFICER WITH THE STANDARD PROBATIONARY PERIOD

It was moved by Carl Cruse and a second was made by James Arnett to approve the re-hire of Officer Simon Prince as full-time Officer with the standard probationary period.

VOTE: For – All; Against – None. Motion passed.

APPROVE RE-HIRE OF OFFICER HEATHER THOMAS AS FULL-TIME OFFICER WITH THE STANDARD PROBATIONARY PERIOD

It was moved by James Arnett and a second was made by Carl Cruse and Paul Lavery to approve the re-hire of Officer Heather Thomas as full-time Officer with the standard probationary period.

VOTE: For – All; Against – None. Motion passed.

APPROVE RACHEL RICHARDS AS FULL-TIME TELECOMMUNICATIONS OFFICER

It was moved by Paul Lavery and a second was made by Carl Cruse to approve Rachel Richards as full-time Telecommunications Officer.

VOTE: For – All; Against – None. Motion passed.

APPROVE DENISE ROSS AS PART-TIME TELECOMMUNICATIONS OFFICER

It was moved by Carl Cruse and a second was made by Paul Lavery to approve Denise Ross as part-time Telecommunications Officer.

VOTE: For – All; Against – None. Motion passed.

APPROVE JESIKA ESTEVES AS PART-TIME TELECOMMUNICATIONS OFFICER

No Action

REVIEW ORDINANCE 386 AND AUTHORIZE THE CITY ADMINISTRATOR TO REQUEST PROPOSALS FOR EXCLUSIVE SANITATION SERVICES WITHIN THE CITY OF ONALASKA.

It was moved by James Arnett and a second was made by Carl Cruse to Review Ordinance 386 and request the City Administrator meet with Piney Woods evaluate services and report back.

VOTE: For – All; Against – None. Motion passed.

AUTHORIZE GILMORE ROOFING, LLC TO REMOVE EXISTING AND INSTALL NEW ROOFING AT THE CITY HALL BUILDING FOR \$23,035.00 AS PER BID DATED NOVEMBER 3, 2021

It was moved by Paul Lavery and a second was made by James Arnett to Authorize Gilmore Roofing, LLC to remove existing and install new roofing at the City Hall building for \$23,035.00 as per bid dated November 3, 2021.

VOTE: For – James Arnett, JR Chance, Carl Cruse, Paul Lavery; Abstained – Shirley Gilmore; Against – None. Motion passed.

REVIEW AND APPROVE RESOLUTION 2021-004 AGREEMENT BETWEEN THE CITY OF ONALASKA AND POLK COUNTY APPRAISAL DISTRICT ON ANNUAL ALLOCATION AMOUNT DUE FOR PARTICIPATION AS A TAXING ENTITY

It was moved by Paul Laverty and a second was made by Carl Cruse to approve Resolution 2021-004 agreement between the City of Onalaska and Polk County Appraisal District on annual allocation amount due for participation as a taxing entity.

VOTE: For – All; Against – None. Motion passed.

PUBLIC ANNOUNCEMENTS

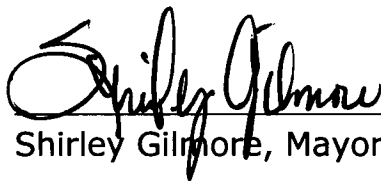
During public announcement, Carl Cruse announced he would like to thank the people of Onalaska for giving him the opportunity to serve as one of the City Councilmen. At this time due to personal and health reasons he tendered his resignation and further stated he wishes nothing but the very best for the City of Onalaska.

ADJOURNMENT

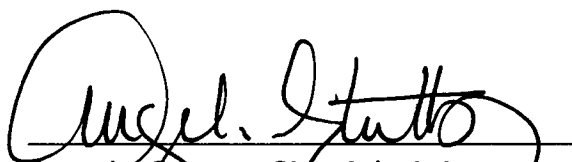
At approximately 5:25 p.m., it was moved by Paul Laverty and a second was made by James Arnett to adjourn the meeting.

VOTE: For – All; Against – None. Motion carried.

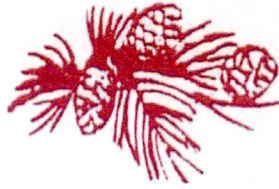
APPROVED:


Shirley Gilmore, Mayor Pro Tem

ATTEST:


Angela Stutts, City Administrator
DATE: January 25, 2022





City of Onalaska

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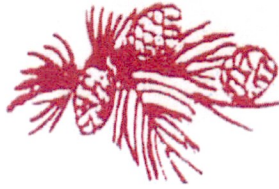
**PUBLIC FORUM
SIGN-IN
LIMIT 3 MINUTES**

DATE: 11/09/2021

NAME

SUBJECT

1. _____
2. _____
3. _____
4. _____
5. _____



City of Onalaska

P.O. Box 880 • Onalaska, Texas 77360

Tuesday, November 9, 2021
REGULAR MEETING
SIGN-IN SHEET

1	Line Marshal YPL	12	
2	Sherry Brecheen	13	
3	Jay Sutto	14	
4	Harold Cunniff	15	
5	Daphne Hickman	16	
6	Curtis Perkins	17	
7	Rhonda Calmore	18	
8	Debbie Tanner	19	
9	Chet Sprick Steffen	20	
10	Dalene Felcher	21	
11	Michael Smith	22	