



## City of Onalaska

P.O. Box 880 • Onalaska, Texas 77360

### REGULAR MONTHLY MEETING

### MINUTES

May 10, 2022

**THE STATE OF TEXAS ]**  
**THE COUNTY OF POLK ]**  
**THE CITY OF ONALASKA ]**

The City Council of the City of Onalaska, Texas, met in the chamber room of City Hall for a Regular meeting on May 10<sup>th</sup>, 2022, at 5:00 p.m. Roll was called and the following were present:

Shirley Gilmore	]	Mayor Pro Tem
James Arnett	]	Councilmembers
JR Chance		
Angela Stutts	]	City Administrator
Jessi Stanton	]	Chief of Police
Jay Stutts	]	Fire Chief
Sherry Brecheen	]	Librarian

#### **And the following visitors:**

Sign in sheet attached.

Quorum being present, the Mayor Pro Tem, Paul Laverty's absence was excused, continued with the meeting. The purpose of the meeting was to hear from the public, approve the consent agenda minutes, voucher list and accept the financial report, hear reports from the departments, Canvass May 7<sup>th</sup>, 2022, General City and Special Elections and approve Resolution 2022-003 declaring the results of said elections, administer statements of elected officer's, oaths of office, election certificates and seat newly elected officials, elect Mayor Pro Tem, re-appoint David Johnson as Municipal Judge, administer statement of elected/appointed officer and oath of office, re-appoint Associate Municipal Judge Greg Magee, administer statement of elected/appointed officer and oath of office, re-appoint Chris Thompson as City Prosecutor/City Attorney, review and approve Resolution 2022-004 designating signatories for all city bank accounts, review and approve Resolution 2022-005 a resolution to accept proposal from Raymond K. Vann & Associates to provide Administrative Services for the 2022 TXCDBG Fire, Ambulance and Service Truck (Fast) Fund Competition and announce any other upcoming events.

### **PLEDGE & PRAYER**

Steve Comstock, opened the meeting with a prayer and Caleb Davies led the pledge to the American and Texas Flags.

### **PUBLIC FORUM**

Shirley Gilmore displayed a certification of appreciation to be given to Paul Lavery thanking him for his dedicated service to the City of Onalaska.

### **CONSENT AGENDA**

It was moved by JR Chance and a second was made by James Arnett to accept and approve items listed on the consent agenda as presented.

**VOTE: For – All; Against – None. Motion carried.**

### **REPORTS – POLICE DEPARTMENT**

Police Department reported that the department traveled 3898 miles during April 2022; 321 Subdivision Patrols, 100 Business Checks, 512 Calls for Service, 7 Felony Arrests, 13 Misdemeanor Arrests, 98 Citations, 130 Warnings, Assisted PCSO 14 times, Assisted DPS 3 times and Assisted OVFD/EMS 14 times, 40 Cases, 6 Narcotic/DWI Arrest, 22 cases and 11 warrants worked.

### **FIRE DEPARTMENT**

Fire Department reported that the Fire Department responded to 58 calls for assistance during April 2022. 34 medical calls, 4 structure fires, 6 grass fires, 0 vehicle fires, 10 motor vehicle accidents, 0 lake rescues, 2 landing zone calls, 0 hazmat calls, 3 assist calls and 2 mutual-aide calls, totaling 147 volunteer man hours.

### **CODE ENFORCEMENT/PERMITTING**

There were 17 building permits issued in the month of April. Total collected was \$3,906.40.

There were (4) four 10-day compliance warnings posted on properties for unwholesome conditions. There were 12 inspections done during April.

### **FIRE INVESTIGATIONS**

There were two fire investigations for illegal burns where no evidence was observed of anything other than brush and leaves being burned and was ruled unfounded.

### **LIBRARY BOARD REPORT**

No Report

### **LIBRARIAN'S REPORT**

Librarian reported for the month of April: Current borrowers 1773. Books checked out: 398; Patrons: 361; Computer Usage: 89; Copies/Faxes \$216.75; Fines: \$11.40; Membership Fee: \$4.00; Postage: \$6.00; Book Replacement: \$0.00; Restricted Donations: \$75.00 and Regular Donations: \$216.10 and 62 Volunteer Hours were documented.

### **CITY ADMINISTRATOR REPORT ON STREET REPAIR AND MAINTENANCE**

In the next couple of weeks, you will see progress in the back of Oakridge Subdivision. Commissioner Vincent advised that along with some ditch work, grinding up existing

road and laying rock. The end result will be a compacted rock road. We continue to seek volunteer assistance to clean up and around the city sidewalks. Finally, if anyone has a road complaint, please let me know so that it can be documented and evaluated.

**CANVASS MAY 7<sup>TH</sup>, 2022, GENERAL CITY AND SPECIAL ELECTIONS AND APPROVE RESOLUTION 2022-003 DECLARING THE RESULTS OF SAID ELECTIONS**

It was moved by James Arnett and a second was made by JR Chance to approve Resolution 2022-003 declaring the results of the City of Onalaska General and Special Called Elections.

**VOTE: For – All; Against – None. Motion carried.**

**ADMINISTER STATEMENTS OF ELECTED OFFICER'S, OATHS OF OFFICE, ELECTION CERTIFICATES AND SEAT NEWLY ELECTED OFFICIALS**

Angela Stutts, City Administrator administered statements of elected officer's, David Johnson, Municipal Judge administered the Oaths of Office, Election Certificates were signed and presented and newly elected officials listed below were seated:

James W. Arnett, Mayor - Full Term  
T. D. Jennings, Council Member – Full Term  
Kevin Arnett, Council Member – Full Term  
Zachary Davies – Unexpired Term

**ELECT MAYOR PRO TEM**

It was moved by JR Chance and a second was made by T. D. Jennings to elect Shirley Gilmore to serve as Mayor Pro Tem. Municipal Judge David Johnson administered the Oath of Office.

**VOTE: For – All; Against – None. Motion carried.**

**RE-APPOINT DAVID JOHNSON AS MUNICIPAL JUDGE, ADMINISTER STATEMENT OF ELECTED/APPOINTED OFFICER AND OATH OF OFFICE**

It was moved by Shirley Gilmore and a second was made by JR Chance to re-appoint David Johnson as Municipal Judge at which time Statement of Elected/Appointed Officer was received then Mayor James W. Arnett administered the Oath of Office.

**VOTE: For – All; Against – None. Motion carried.**

**RE-APPOINT ASSOCIATE MUNICIPAL JUDGE GREG MAGEE, ADMINISTER STATEMENT OF ELECTED/APPOINTED OFFICER AND OATH OF OFFICE**

It was moved by Shirley Gilmore and a second was made by T. D. Jennings to re-appoint Associate Municipal Judge Greg Magee at which time Statement of Elected/Appointed Officer was received then Municipal Judge David Johnson administered the Oath of Office.

**VOTE: For – All; Against – None. Motion carried.**

**RE-APPOINT CHRIS THOMPSON AS CITY PROSECUTOR/CITY ATTORNEY**

It was moved by Shirley Gilmore and a second was made by JR Chance to re-appoint Chris Thompson as City Prosecutor/City Attorney.

**VOTE: For – All; Against – None. Motion carried.**



**REVIEW AND APPROVE RESOLUTION 2022-004 DESIGNATING SIGNATORIES FOR ALL CITY BANK ACCOUNTS**

It was moved by Shirley Gilmore and a second was made by JR Chance to approve Resolution 2022-004 designating signatories for all city bank accounts.

**VOTE: For – All; Against – None. Motion carried.**

**REVIEW AND APPROVE RESOLUTION 2022-005 A RESOLUTION TO ACCEPT PROPOSAL FROM RAYMOND K. VANN & ASSOCIATES TO PROVIDE ADMINISTRATIVE SERVICES FOR THE 2022 TXCDBG FIRE, AMBULANCE AND SERVICE TRUCK (FAST) FUND COMPETITION**

It was moved by JR Chance and a second was made by T. D. Jennings to approve Resolution 2022-005 a resolution to accept proposal from Raymond K. Vann & Associates to provide Administrative Services for the 2022 TXCDBG Fire, Ambulance and Service Truck (Fast) Fund Competition.

**PUBLIC ANNOUNCEMENTS**

**ADJOURNMENT**

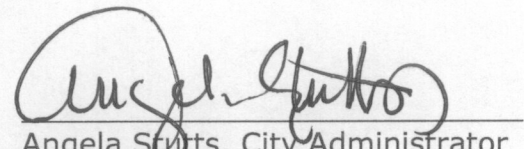
At approximately 5:22 p.m., it was moved by Shirley Gilmore and a second was made by Zachary Davies to adjourn the meeting.

**VOTE: For – All; Against – None. Motion carried.**

APPROVED:

ATTEST:

  
James W. Arnett, Mayor

  
Angela Stuts, City Administrator  
DATE: June 14, 2022





## City of Onalaska

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**PUBLIC FORUM  
SIGN-IN  
LIMIT 3 MINUTES**

**DATE: 05/10/2022**

	NAME	SUBJECT
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____





## City of Onalaska

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**Tuesday, May 10, 2022**  
**REGULAR CALLED MEETING**  
**SIGN-IN SHEET**

1	Line Marshal LPH	12	[Signature]
2		13	Carlene Ramirez
3	Joseph Polizzi	14	Amber Jennings & Family
4	Devin & Kelly Ridings	15	Sherry Brecheen
5	Megan Mulholland	16	[Signature]
6	Cheryl Ann Stank	17	Caleb Davies
7	Shirley #63	18	Cooper Davies
8	Sue Fox	19	Caylee Davies
9	Candice Davies & Family	20	Cassie Davies
10	Ray Vann	21	Carson Davies
11	Large Shadyside & Bob Price	22	Bella Lima
	Carl Chase		

~~Theresa Ann~~  
Maei Jennings

23. Jessie Perry  
25/26 Dillon Jennings

Jay Smith

Wyatt Griffin

Jennifer Steelhammer

Yvonne L King

~~Brenda Chaffin~~  
~~\_\_\_\_\_~~