



## City of Onalaska

P.O. Box 880 • Onalaska, Texas 77360

### REGULAR MONTHLY MEETING

### MINUTES

March 12, 2019

**THE STATE OF TEXAS ]**  
**THE COUNTY OF POLK ]**  
**THE CITY OF ONALASKA ]**

The City Council of the City of Onalaska, Texas, met in the chamber room of City Hall for the regular monthly meeting on March 12<sup>th</sup>, 2019, at 7:00 p.m. Roll was called and the following were present:

Chip Choate	]	Mayor
Shirley Gilmore	]	Mayor Pro Tem
Carl Cruse	]	
Paul Laverty	]	Councilmembers
Patsy Goins	]	
Angela Stutts	]	City Administrator/City Secretary
John Maddox	]	Police Chief
Jay Stutts	]	Fire Chief
Lee Parrish	]	Police Captain/Code Enforcement
Sherry Brecheen	]	Librarian

#### **And the following visitors:**

Sign in sheet attached.

Quorum being present, James Arnett was excused, the Mayor continued with the meeting. The purpose of the meeting was to hear from the public, approve the consent agenda (minutes, voucher list and accept the financial report), hear reports from the departments, review and approve personnel action requests, review and approve Resolution 19-004 accepting proposal presented by Raymond K. Vann & Associates to provide administrative services for the upcoming 2019 TxCDBG – FAST Grant, presentation by Dana Ashley, Property Owner or representative regarding 118 Sweetgum Forest, block 5 Lot 1 located in Kickapoo Forest to show cause why such building should not be declared unsafe and/or dangerous, action to declare building dangerous or unsafe as determined by City Council regarding 118 Sweetgum Forest, block 5 Lot 1 located in Kickapoo Forest, and order to vacate, remove or demolish said structure and announce any other upcoming events.

### **PLEDGE & PRAYER**

Chip Choate opened the meeting with a prayer and Carl Cruse led the pledge to the American and Texas Flags.

### **PUBLIC FORUM**

Angela Polzzi regarding the overpopulation of cats and her efforts.

Kerry Hagan Attorney at Law came to introduce himself.

James Wiedener Attorney for Juliana Cortez discussed an issue involving Onalaska Police Department.

Juliana Cortez discussed an issue involving Onalaska Police Department.

### **CONSENT AGENDA**

It was moved by Shirley Gilmore and a second was made by Patsy Goins to accept and approve items listed on the consent agenda as presented.

**VOTE: For – All; Against – None. Motion carried.**

### **REPORTS – POLICE DEPARTMENT**

Police Department reported that the department traveled 5336 miles during February 2019; responded to 601 non-dispatched calls; 173 dispatched calls; 11 officer assists, and assisted the fire department 1 time. Besides all of this, 157 citations, 26 warnings. Worked 45 cases, 16 misdemeanor arrests and 1 felony arrest were made.

### **FIRE DEPARTMENT**

Fire Department reported that the Fire Department responded to 22 calls for assistance during February 2019. 15 medical calls, 2 structure fires, 0 grass fires, 0 vehicle fires, 0 motor vehicle accidents, 0 lake rescues, 0 landing zones, 0 hazmat calls, 5 assist calls and 0 mutual-aide calls, totaling 39.0 volunteer man hours.

### **CODE ENFORCEMENT/PERMITTING**

**Building Inspector**- During the month of February 2019, 64 permits were issued . Total permit fees collected were **\$1534.00**. The total added value to the city was **\$150,000**.

**Code Enforcement** – During the month of February 40 citations and 3 warnings were issued for City Ordinance violations. Continuing to monitor progress of voluntary compliance properties and started 2 new code violation cases.



**Fire Investigations** – There was 1 fire investigation for the month of February with charges pending.

### **LIBRARY BOARD REPORT**

We are making the recommendation for Ashely Maichetti, longtime resident of Onalaska, as our New Library Board Member. She will be working with our Auxiliary group for fundraising.

We are actively participating in a new grant opportunity called Read Across Texas. The Texas Center for the Book will be sending us 10 copies of the book: A Man Called Ove. Book discussion will happen at the Onalaska Methodist Church on Saturday, June 15<sup>th</sup>, at 2 pm. If you'd like to participate, please sign-up with the library. This is a state wide event.

Wednesday Story Time is moving! We are taking the reading program out of the library and into the Onalaska daycares. With this move, we hope to have an even bigger impact in growing the joy of reading in the hearts of our local children.

### **LIBRARIAN'S REPORT**

Librarian reported for the month of February: Current borrowers 1437. Books checked out: 9569; Patrons: 1651; Computer Usage: 170 Copies/Faxes \$351.70; Fines: \$21.20; Membership Fee: \$6.00; Postage: \$9.00; Book Replacement: \$5.00; Proctoring \$0.00; Restricted Donations: \$10.00 and Regular Donations: \$151.45 and 12 Volunteer Hours were documented.

### **REVIEW AND APPROVE PERSONNEL ACTION REQUESTS**

It was moved by Shirley Gilmore and a second was made by Patsy Goins to approve personnel action requests.

**VOTE: For – All; Against – None. Motion carried.**

### **REVIEW AND APPROVE RESOLUTION 19-004 ACCEPTING PROPOSAL PRESENTED BY RAYMOND K. VANN & ASSOCIATES TO PROVIDE ADMINISTRATIVE SERVICES FOR THE UPCOMING 2019 TXCDBG – FAST GRANT**

It was moved by Shirley Gilmore and a second was made by Paul Laverty to approve Resolution 19-004 accepting proposal presented by Raymond K. Vann & Associates to provide administrative services for the upcoming 2019 TxCDBG – FAST Grant

**VOTE: For – All; Against – None. Motion carried.**

### **PRESENTATION BY DANA ASHLEY, PROPERTY OWNER OR REPRESENTATIVE REGARDING 118 SWEETGUM FOREST, BLOCK 5 LOT 1 LOCATED IN KICKAPOO FOREST TO SHOW CAUSE WHY SUCH BUILDING SHOULD NOT BE DECLARED UNSAFE AND/OR DANGEROUS.**

Not present.

### **ACTION TO DECLARE BUILDING DANGEROUS OR UNSAFE AS DETERMINED BY CITY COUNCIL REGARDING 118 SWEETGUM FOREST, BLOCK 5 LOT 1**

**LOCATED IN KICKAPOO FOREST, AND ORDER TO VACATE, REMOVE OR DEMOLISH SAID STRUCTURE**

It was moved by Shirley Gilmore and a second was made by Patsy Goins to declare building dangerous/unsafe as determined by City Council regarding 118 Sweetgum Forest, block 5 Lot 1 located in Kickapoo Forest, and order to vacate, remove or demolish said structure.

**VOTE: For – All; Against – None. Motion carried.**

**PUBLIC ANNOUNCEMENTS**

**ADJOURNMENT**

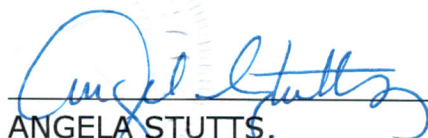
At approximately 7:40 p.m., it was moved by Shirley Gilmore and a second was made by Patsy Goins to adjourn the meeting.

**VOTE: For – All; Against – None. Motion carried.**

APPROVED:

  
Chip Choate, Mayor

ATTEST:

  
ANGELA STUTTS,  
City Administrator/City Secretary  
DATE: April 9<sup>h</sup>, 2019



## City of Onalaska

P.O. Box 880 • Onalaska, Texas 77360

**Tuesday, March 12, 2019**  
**REGULAR CALLED COUNCIL MEETING**

### PRINT NAME

- 1 Bruce Lavery
- 2 Joel Rance
- 3 Greysi Elyus
- 4 Captain L Parrish
- 5 Deborah Tanner
- 6 MARK FRANEK
- 7 Dennis KRUSKY
- 8 Stephen Hacken
- 9 John Halverson
- 10 Angela Palegzi
- 11 Barbara Quilma
- 12 Joseph M. Poling
- 13 Sherry Brecheen
- 14 Jose Barboza
- 15 Gary Ashmore
- 16 MICHAEL FARR
- 17 CHARLES B. COLLINS
- 18 Cheryl Farr
- 19 JUAN MORDIZ
- 20 HOWARD ANDERSON



21 JAMES C. MACKEN  
22 SANDRA JAYNE  
23 LINDA ECKERT  
24 STEVE ECKERT  
25 Jay Stotts  
26 James Wiedemer  
27 Julia Cortez

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**PUBLIC FORUM  
SIGN-IN  
LIMIT 3 MINUTES**

**DATE: 03/12/2019**

	NAME	SUBJECT
1.	Angela Polizzi	CATS
2.	Kerry Haan	introduce self
3.	James Wiedemer	Police
4.	Juliana Cortez	"
5.		
6.		
7.		
8.		
9.		
10.		