



City of Onalaska

P.O. Box 880 • Onalaska, Texas 77360

REGULAR MONTHLY MEETING

MINUTES

November 12, 2019

THE STATE OF TEXAS]
THE COUNTY OF POLK]
THE CITY OF ONALASKA]

The City Council of the City of Onalaska, Texas, met in the chamber room of City Hall for the regular monthly meeting on November 12th, 2019, at 7:00 p.m. Roll was called and the following were present:

Chip Choate]	Mayor
Shirley Gilmore]	Mayor Pro-Tem
James Arnett]	
J. R. Chance]	Councilmembers
Carl Cruse]	
Paul Laverty]	
Angela Stutts]	City Administrator
John Maddox]	Police Chief
Jay Stutts]	Fire Chief
Lee Parrish]	Police Captain/Code Enforcement
Sherry Brecheen]	Librarian

And the following visitors:

Sign in sheet attached.

Quorum being present, the Mayor continued with the meeting. The purpose of the meeting was to hear from the public, approve the consent agenda minutes, voucher list and accept the financial report, hear reports from the departments, review and approve personnel action requests, review and approve Inter-local Agreement between the City of Onalaska and Polk County for evaluating septic systems, authorize the Mayor and City Administrator to sign the Texas Municipal Retirement System City Portal Use Agreement appointing Angela Stutts, City Administrator to serve as the City Portal Administrator and announce any other upcoming events.

PLEDGE & PRAYER

Mayor Chip Choate opened the meeting with a prayer and Shirley Gilmore led the pledge to the American and Texas Flags.

PUBLIC FORUM

Charles Collins spoke regarding Kickapoo Creek Drive and requested council review Ordinance 249.

M. Scott Williams spoke regarding Kickapoo Creek Drive repair and maintenance issues.

CONSENT AGENDA

It was moved by Shirley Gilmore and a second was made by James Arnett to accept and approve items listed on the consent agenda as presented.

VOTE: For – All; Against – None. Motion carried.

REPORTS – POLICE DEPARTMENT

Police Department reported that the department traveled 4455 miles during October 2019; responded to 1772 non-dispatched calls; 247 dispatched calls; 15 officer assists, and assisted the fire department 6 times. Besides all of this, 168 citations, 31 warnings. Worked 52 cases, 61 misdemeanor arrests and 6 felony arrest were made.

FIRE DEPARTMENT

Fire Department reported that the Fire Department responded to 36 calls for assistance during October 2019. 21 medical calls, 2 structure fire, 2 grass fire, 0 vehicle fires, 1 motor vehicle accident, 1 lake rescues, 2 landing zones, 0 hazmat calls, 7 assist calls and 0 mutual-aide calls, totaling 37 volunteer man hours.

CODE ENFORCEMENT/PERMITTING

Building Inspector- During October 2019, 16 permits were issued. Total permit fees collected were **\$2,730.40**. The total added value to the city was **\$354,944**.

Code Enforcement – During October 2019 there were 21 citations issued for City Ordinance Violations and 10 for Animal Ordinance Violations.

Fire Investigations – There were 2 fire investigations in October 2019.

LIBRARY BOARD REPORT

No Report

LIBRARIAN'S REPORT

Librarian reported for the month of October: Current borrowers 1552. Books checked out: 662; Patrons: 1388; Computer Usage: 177; Copies/Faxes \$343.00;

Fines: \$12.75; Membership Fee: \$19.00; Postage: \$3.00; Book Replacement: \$0.00; Proctoring \$0.00; Auxiliary Fund \$ 129.00; Restricted Donations: \$0.00 and Regular Donations: \$149.85 and 33.8 Volunteer Hours were documented.

REVIEW AND APPROVE PERSONNEL ACTION REQUEST

It was moved by Shirley Gilmore and a second was made by Paul Laverty to approve personnel action requests to recruit Reserve Police Officer Robert Green, Reserve Police Officer Christopher Walton and Reserve Police Officer Tyson Braziel.

VOTE: For – All; Against – None. Motion carried

REVIEW AND APPROVE INTER-LOCAL AGREEMENT BETWEEN THE CITY OF ONALASKA AND POLK COUNTY FOR EVALUATING SEPTIC SYSTEMS

It was moved by Shirley Gilmore and a second was made by Paul Laverty to approve Inter-local Agreement between the City of Onalaska and Polk County for evaluating septic systems.

VOTE: For – All; Against – None. Motion carried

AUTHORIZE THE MAYOR AND CITY ADMINISTRATOR TO SIGN THE TEXAS MUNICIPAL RETIREMENT SYSTEM CITY PORTAL USE AGREEMENT APPOINTING ANGELA STUTTS, CITY ADMINISTRATOR TO SERVE AS THE CITY PORTAL ADMINISTRATOR

It was moved by Shirely Gilmore and a second was made by James Arnett to Authorize the Mayor and City Administrator to sign the Texas Municipal Retirement System City Portal Use Agreement appointing Angela Stutts, City Administrator to serve as the City Portal Administrator.

VOTE: For – All; Against – None. Motion carried


PUBLIC ANNOUNCEMENTS

ADJOURNMENT

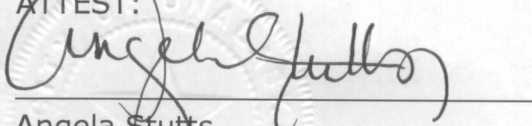
At approximately 7:32 p.m., it was moved by Shirley Gilmore and a second was made by Carl Cruse to adjourn the meeting.

VOTE: For – All; Against – None. Motion carried.

APPROVED:


Chip Choate, Mayor

ATTEST:



Angela Stutts,
City Administrator

DATE: January 14th, 2020



City of Onalaska

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**PUBLIC FORUM
SIGN-IN
LIMIT 3 MINUTES**

DATE: 11/12/2019

NAME	SUBJECT
1. <u>CHARLES COLLINS</u>	<u>KICKAPOO CREEK TO CITY</u>
2. <u>M. Scott Williams</u>	<u>Kickapoo Creek Forest Dr.</u>
3. _____	
4. _____	
5. _____	
6. _____	
7. _____	
8. _____	
9. _____	
10. _____	