



City of Onalaska

P.O. Box 880 • Onalaska, Texas 77360

REGULAR MONTHLY MEETING

MINUTES

JANUARY 12, 2021

THE STATE OF TEXAS]
THE COUNTY OF POLK]
THE CITY OF ONALASKA]

The City Council of the City of Onalaska, Texas, met in the chamber room of City Hall for the regular monthly meeting on January 12th, 2021, at 5:00 p.m. Roll was called and the following were present:

Chip Choate]	Mayor
Shirley Gilmore]	Mayor Pro-Tem
James Arnett]	
J. R. Chance]	Councilmembers
Carl Cruse]	
Paul Laverty]	
Angela Stutts]	City Administrator
Jessica Stanton]	Police Chief
Jay Stutts]	Fire Chief
Lee Parrish]	Permit Manager

And the following visitors:

Sign in sheet attached.

Quorum being present, the Mayor continued with the meeting. The purpose of the meeting was to hear from the public, approve the consent agenda minutes, voucher list and accept the financial report, hear reports from the departments, presentation of Certificates of Appreciation for Donation to Onalaska Police Department for the purchase of Sig Sauer handguns and ammo, presentation of Certificates to Christmas Decorating Contest Winners, announce Fireman of the Year and Fireman with most calls for 2020, review and approve personnel action requests - Approve Lee Parrish to be reassigned and assume the role as Permit Manager, review and approve Ordinance 404 Ordering the May 2021 General City Election, review and approve Ordinance 405 an ordinance authorizing a City of Onalaska peace officer to remove or cause the

removal of a vehicle from a street or any location within the city limits of the City of Onalaska, when the operator of the vehicle fails to maintain financial responsibility or is unable to present evidence or proof of financial responsibility to the peace officer, review and approve Ordinance 406 an ordinance authorizing the City of Onalaska to enact a non-refundable fee to be paid by anyone submitting a waiver request to the Onalaska City Council, Executive Session in accordance with Texas Government Code 551.074 Personnel Matters concerning the Onalaska Police Officer Forrest Tooley, reconvene, action to deliberate, consider the employment, evaluation, reassignment, discipline, institution of motion to remove or consider any offer to resign as related to Officer Forrest Tooley and announce any other upcoming events.

PLEDGE & PRAYER

Mayor Chip Choate opened the meeting with a prayer and led the pledge to the American and Texas Flags.

PUBLIC FORUM

None

PRESENTATION OF CERTIFICATES OF APPRECIATION FOR DONATION TO ONALASKA POLICE DEPARTMENT FOR THE PURCHASE OF SIG SAUER HANDGUNS AND AMMO

Mayor Chip Choate presented certificates of appreciation to Kim and Ellen Jo Wilhelm with Final Expense Direct and Clay and Donna Campbell with Retirement Planning Edge.

PRESENTATION OF CERTIFICATES TO CHRISTMAS DECORATING CONTEST WINNERS

Mayor Chip Choate presented certificate awards to the following:

Businesses: 1st Place First State Bank, 2nd Place Jerry's Restaurant & 3rd Place First National Bank

Residential: 1st Place Richard and Angie Edwards, 2nd Place Gary Sanders & 3rd Place Jamie Andrews

Subdivision: 1st Place Twin Harbor, 2nd Place Bridgeview & 3rd Place Creekside Estates

ANNOUNCE FIREMAN OF THE YEAR AND PRESENTATION OF PLAQUE

Fire Chief Jay Stutts announced Raymond Grace had earned Fireman of the year and presented him with a plaque.

ANNOUNCE FIREMAN WITH MOST CALLS FOR 2020 AND PRESENTATION OF PLAQUE

Fire Chief Jay Stutts announced Raymond Grace had responded to most calls for service in 2020 and presented him with a plaque.

CONSENT AGENDA

It was moved by Shirley Gilmore and a second was made by James Arnett to accept and approve items listed on the consent agenda as presented.

VOTE: For – All; Against – None. Motion carried.

REPORTS – POLICE DEPARTMENT

Police Department reported that the department traveled 4541 miles during November 2020; responded to 1155 non-dispatched calls; 373 dispatched calls; 18 officer assists, and assisted the fire department 4 times. Besides all of this, 81 citations, 67 warnings. Opened 49 cases, 6 misdemeanor arrests and 10 felony arrest were made.

Police Department reported that the department traveled 3173 miles during December 2020; responded to 930 non-dispatched calls; 196 dispatched calls; 13 officer assists, and assisted the fire department 1 time. Besides all of this, 55 citations, 54 warnings. Opened 72 new cases, 6 misdemeanor arrests and 21 felony arrest were made.

FIRE DEPARTMENT

Fire Department reported that the Fire Department responded to 31 calls for assistance during November 2020. 18 medical calls, 0 structure fires, 5 grass fires, 1 vehicle fires, 2 motor vehicle accidents, 0 lake rescues, 0 landing zones, 0 hazmat calls, 3 assist calls and 0 mutual-aide calls, totaling 42 volunteer man hours.

Fire Department reported that the Fire Department responded to 16 calls for assistance during December 2020. 10 medical calls, 0 structure fires, 0 grass fires, 0 vehicle fires, 1 motor vehicle accident, 1 lake rescue, 0 landing zone, 1 hazmat call, 3 assist calls and 0 mutual-aide calls, totaling 32 volunteer man hours.

CODE ENFORCEMENT/PERMITTING

Building Inspector- During November 2020, 10 permits were issued. Total permit fees collected were **\$5,077.90** The total added value to the city was **\$376,191**.

Building Inspector- During December 2020, 7 permits were issued. Total permit fees collected were **\$4,548.10** The total added value to the city was **\$503,100**.

Code Enforcement –There were 8 warnings issued for various City Ordinance violations in November. Two came into compliance leaving 6 pending further action.

Code Enforcement – There were 12 warnings issued for various City Ordinance violations in December. Three came into compliance leaving 9 pending further action.

Fire Investigations – There were no investigations in November or December.

LIBRARY BOARD REPORT

No Report

LIBRARIAN'S REPORT

Librarian reported for the month of November: Current borrowers 1645. Books checked out: 223; Patrons: 202; Computer Usage: 69; Copies/Faxes \$275.25; Fines: \$11.75; Membership Fee: \$0.00; Postage: \$0.00; Book Replacement: \$0.00; Restricted Donations: \$0.00 and Regular Donations: \$34.10 and 12 Volunteer Hours were documented.

Librarian reported for the month of December: Current borrowers 1646. Books checked out: 219; Patrons: 124; Computer Usage: 34; Copies/Faxes \$192.00; Fines: \$8.00; Membership Fee: \$3.00; Postage: \$0.00; Book Replacement: \$0.00; Restricted Donations: \$0.00 and Regular Donations: \$48.10 and 19.8 Volunteer Hours were documented.

PERSONNEL ACTION REQUESTS - APPROVE LEE PARRISH TO BE REASSIGNED AND ASSUME THE ROLE AS PERMIT MANAGER

It was moved by Shirley Gilmore and a second was made by Carl Cruse to approve Lee Parrish to be reassigned and assume the role as Permit Manager.

VOTE: For – All; Against – None. Motion carried.

REVIEW AND APPROVE ORDINANCE 404 ORDERING THE MAY 2021 GENERAL CITY ELECTION

It was moved by Shirley Gilmore and a second was made by James Arnett to approve Ordinance 404 Ordering the May 2021 General City Election

VOTE: For – All; Against – None. Motion carried.

REVIEW AND APPROVE ORDINANCE 405 AN ORDINANCE AUTHORIZING A CITY OF ONALASKA PEACE OFFICER TO REMOVE OR CAUSE THE REMOVAL OF A VEHICLE FROM A STREET OR ANY LOCATION WITHIN THE CITY LIMITS OF THE CITY OF ONALASKA WHEN THE OPERATOR OF THE VEHICLE FAILS TO MAINTAIN FINANCIAL RESPONSIBILITY OR IS UNABLE TO PRESENT EVIDENCE OR PROOF OF FINANCIAL RESPONSIBILITY TO THE PEACE OFFICER

It was moved by Shirley Gilmore and a second was made by James Arnett to approve Ordinance 405 an ordinance authorizing a City of Onalaska peace officer to remove or cause the removal of a vehicle from a street ~~or any location~~ within the city limits of the City of Onalaska when the operator of the vehicle fails to maintain financial responsibility or is unable to present evidence or proof of financial responsibility to the peace officer.

VOTE: For – All; Against – None. Motion carried.

REVIEW AND APPROVE ORDINANCE 406 AN ORDINANCE AUTHORIZING THE CITY OF ONALASKA TO ENACT A NON-REFUNDABLE FEE TO BE PAID BY ANYONE SUBMITTING A WAIVER REQUEST TO THE ONALASKA CITY COUNCIL

It was moved by Shirley Gilmore and a second was made by James Arnett to approve Ordinance 406 an ordinance authorizing the City of Onalaska to enact a \$50 non-refundable fee to be paid by anyone submitting a waiver request to the Onalaska City Council.

**VOTE: For – James Arnett, Shirley Gilmore, JR Chance and Paul Laverty;
Against – Carl Cruse. Motion carried.**

EXECUTIVE SESSION IN ACCORDANCE WITH TEXAS GOVERNMENT CODE 551.074 PERSONNEL MATTERS CONCERNING THE ONALASKA POLICE OFFICER FORREST TOOLEY

At 5:21 p.m. City Council entered into Executive Session in accordance with Texas Government Code 551.074 Personnel Matters concerning the Onalaska Police Officer Forrest Tooley.

RECONVENE INTO OPEN SESSION

At 6:14 City Council reconvened the open meeting.

ACTION TO DELIBERATE, CONSIDER THE EMPLOYMENT, EVALUATION, REASSIGNMENT, DISCIPLINE, INSTITUTION OF MOTION TO REMOVE OR CONSIDER ANY OFFER TO RESIGN AS RELATED TO OFFICER FORREST TOOLEY

Skipped – No Action

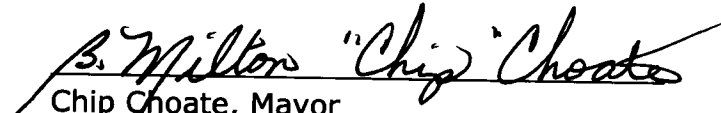
PUBLIC ANNOUNCEMENTS

ADJOURNMENT

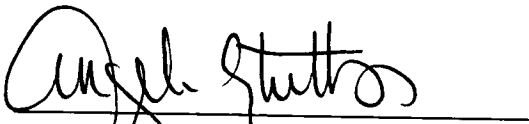
At approximately 6:17 p.m., it was moved by Shirley Gilmore and a second was made by James Arnett to adjourn the meeting.

VOTE: For – All; Against – None. Motion carried.

APPROVED:


Chip Choate, Mayor

ATTEST:


Angela Stutts, City Administrator
DATE: February 9, 2021



City of Onalaska

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**PUBLIC FORUM
SIGN-IN
LIMIT 3 MINUTES**

DATE: 01/12/2021

	NAME	SUBJECT
1.	<u>Chico Chaste</u>	
2.		
3.		
4.		
5.		



City of Onalaska

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**Tuesday, January 12, 2021
REGULAR CALLED MEETING
SIGN-IN SHEET**

1	Jay Stults	12	
2	Lee P. L.	13	
3	Howard RIVERSON	14	
4	G. B. Allen	15	
5		16	
6		17	
7		18	
8		19	
9		20	
10		21	
11		22	