



## City of Onalaska

P.O. Box 880 • Onalaska, Texas 77360

### REGULAR MONTHLY MEETING

### MINUTES

FEBRUARY 9, 2021

**THE STATE OF TEXAS ]**  
**THE COUNTY OF POLK ]**  
**THE CITY OF ONALASKA ]**

The City Council of the City of Onalaska, Texas, met in the chamber room of City Hall for the regular monthly meeting on February 9<sup>th</sup>, 2021, at 5:00 p.m. Roll was called and the following were present:

Chip Choate	]	Mayor
Shirley Gilmore	]	Mayor Pro-Tem
J. R. Chance	]	Councilmembers
Carl Cruse	]	
Paul Laverty	]	
Angela Stutts	]	City Administrator
Jessica Stanton	]	Police Chief
Jay Stutts	]	Fire Chief
Lee Parrish	]	Permit Manager

#### **And the following visitors:**

Sign in sheet attached.

Quorum being present, James Arnett's absence was excused, the Mayor continued with the meeting. The purpose of the meeting was to hear from the public, approve the consent agenda minutes, voucher list and accept the financial report, hear reports from the departments, discuss and take action to adopt or reaffirm by resolution all financial, civil rights, equal opportunity, and citizen participation policies and plans as required by the Texas Department of Agriculture for the new road improvements grant Contract No. 7220341, discuss and take action to select an engineer firm to assist with application and engineering of a Texas Department of Agriculture State Urgent Need Grant, presentation by Victor Arteaga regarding property located at 576 Wildwood Harbor Circle (Twin Harbors Section 2, Blk 1, Lot 23) to show cause why such building should not be declared unsafe and/or dangerous, action to declare building dangerous or unsafe as determined by City Council regarding property owned by Victor Arteaga regarding property



located at 576 Wildwood Harbor Circle (Twin Harbors Section 2, Blk 1, Lot 23) and order to vacate, remove or demolish said structure, presentation by Robert and Pamela Rusnick regarding property located at 205 Mockingbird Ridge (Ponderosa Ridge Section 4 Lots 1, 2, 3, and 5) to show cause why such building should not be declared unsafe and/or dangerous, action to declare building dangerous or unsafe as determined by City Council regarding property owned by Robert and Pamela Rusnick regarding property located at 205 Mockingbird Ridge (Ponderosa Ridge Section 4 Lots 1, 2, 3, and 5) and order to vacate, remove or demolish said structure, presentation by Chuck Collins regarding streets in Kickapoo Forest, review and approve Inter-local Agreement between the City of Onalaska and Polk County to acquire the use of certain items of equipment and services of the County in compliance with the requirements of the Texas Election Code and regulations promulgated by the Texas Secretary of State, review and approve Inter-local Agreement between the City of Onalaska and the Onalaska Independent School District for the purpose of conducting a joint election in compliance with the requirements of the Texas Election Code and regulations promulgated by the Texas Secretary of State and announce any other upcoming events.

### **PLEDGE & PRAYER**

Mayor Chip Choate opened the meeting with a prayer and led the pledge to the American and Texas Flags.

### **PUBLIC FORUM**

None

### **CONSENT AGENDA**

It was moved by Shirley Gilmore and a second was made by Paul Laverty to accept and approve items listed on the consent agenda as presented.

**VOTE: For – All; Against – None. Motion carried.**

### **REPORTS – POLICE DEPARTMENT**

Police Department reported that the department traveled 4200 miles during January 2021; 369 Subdivision Patrols, 63 Business Checks, 410 Calls for Service, 4 Felony Arrests, 17 Misdemeanor Arrests, 42 Citations, 49 Warnings, Assisted PCSO 22 Times, Assisted DPS 2 Times and Assisted OVFD/EMS 10 times, 34 New Cases, 0 Narcotic/DWI Arrests, 4 Warrants Cleared and drove 4200 miles.

### **FIRE DEPARTMENT**

Fire Department reported that the Fire Department responded to 27 calls for assistance during January 2021. 13 medical calls, 2 structure fires, 1 grass fire, 1 vehicle fire, 1 motor vehicle accident, 3 lake rescues, 2 landing zone calls, 2 hazmat calls, 2 assist calls and 0 mutual-aide calls, totaling 254 volunteer man hours.

### **CODE ENFORCEMENT/PERMITTING**

**Building Inspector**- During January 2021, 13 permits were issued. Total permit fees collected were **\$6,048.70** The total added value to the city was **\$840,275.**

**Code Enforcement** –There were 27 citations issued for City Code Violations. Mailed by certified mail 11 Violation Warning letters. Assisted PD, assisted PCSO 1 time and assisted OVFD 2 times. O'Reilly Auto Parts store is scheduled to open February 13.

**Fire Investigations** – There were no investigations in January.

**LIBRARY BOARD REPORT**

No Report

**LIBRARIAN'S REPORT**

Librarian reported for the month of January: Current borrowers 1652. Books checked out: 320; Patrons: 222; Computer Usage: 71; Copies/Faxes \$143.75; Fines: \$10.90; Membership Fee: \$0.00; Postage: \$0.00; Book Replacement: \$0.00; Restricted Donations: \$0.00 and Regular Donations: \$67.00 and 11.8 Volunteer Hours were documented.

**DEPARTMENTAL REPORTS**

It was moved by Paul Laverty and a second was made by J R Chance to accept departmental reports as presented.

**VOTE: For – All; Against – None. Motion carried.**

**DISCUSS AND TAKE ACTION TO ADOPT OR REAFFIRM BY RESOLUTION ALL FINANCIAL, CIVIL RIGHTS, EQUAL OPPORTUNITY, AND CITIZEN PARTICIPATION POLICIES AND PLANS AS REQUIRED BY THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE NEW ROAD IMPROVEMENTS GRANT CONTRACT NO. 7220341**

It was moved by Shirley Gilmore and a second was made by Paul Laverty to adopt by Resolution 2021-000 all financial, civil rights, equal opportunity, and citizen participation policies and plans as required by the Texas Department of Agriculture for the new road improvements grant Contract No. 7220341.

**VOTE: For – All; Against – None. Motion carried.**

**DISCUSS AND TAKE ACTION TO SELECT AN ENGINEER FIRM TO ASSIST WITH APPLICATION AND ENGINEERING OF A TEXAS DEPARTMENT OF AGRICULTURE STATE URGENT NEED GRANT**

It was moved by Carl Cruse and a second was made by Shirley Gilmore to select KSA Engineering for services to assist with application and engineering of a Texas Department of Agriculture State Urgent Need Grant.

**VOTE: For – All; Against – None. Motion carried.**

**PRESENTATION BY VICTOR ARTEAGA REGARDING PROPERTY LOCATED AT 576 WILDWOOD HARBOR CIRCLE (TWIN HARBORS SECTION 2, BLK 1, LOT 23) TO SHOW CAUSE WHY SUCH BUILDING SHOULD NOT BE DECLARED UNSAFE AND/OR DANGEROUS**

Victor Arteaga and/or Representative not present.

**ACTION TO DECLARE BUILDING DANGEROUS OR UNSAFE AS DETERMINED BY CITY COUNCIL REGARDING PROPERTY OWNED BY VICTOR ARTEAGA REGARDING PROPERTY LOCATED AT 576 WILDWOOD HARBOR CIRCLE (TWIN HARBORS SECTION 2, BLK 1, LOT 23) AND ORDER TO VACATE, REMOVE OR DEMOLISH SAID STRUCTURE**

It was moved by Carl Cruse and a second was made by Paul Laverty to declare building dangerous or unsafe as determined by City Council regarding property owned by Victor Arteaga regarding property located at 576 Wildwood Harbor Circle (Twin Harbors Section 2, Blk 1, Lot 23) and order to vacate, remove or demolish said structure

**VOTE: For – All; Against – None. Motion carried.**

**PRESENTATION BY ROBERT AND PAMELA RUSNICK REGARDING PROPERTY LOCATED AT 205 MOCKINGBIRD RIDGE (PONDEROSA RIDGE SECTION 4 LOTS 1, 2, 3, AND 5) TO SHOW CAUSE WHY SUCH BUILDING SHOULD NOT BE DECLARED UNSAFE AND/OR DANGEROUS**

Robert and Pamela Rusnick and/or Representative not present.

**ACTION TO DECLARE BUILDING DANGEROUS OR UNSAFE AS DETERMINED BY CITY COUNCIL REGARDING PROPERTY OWNED BY ROBERT AND PAMELA RUSNICK REGARDING PROPERTY LOCATED AT 205 MOCKINGBIRD RIDGE (PONDEROSA RIDGE SECTION 4 LOTS 1, 2, 3, AND 5) AND ORDER TO VACATE, REMOVE OR DEMOLISH SAID STRUCTURE**

It was moved by Carl Cruse and a second was made by Shirley Gilmore to declare building dangerous or unsafe as determined by City Council regarding property owned by Robert and Pamela Rusnick regarding property located at 205 Mockingbird Ridge (Ponderosa Ridge Section 4 Lots 1, 2, 3, and 5) and order to vacate, remove or demolish said structure.

**VOTE: For – All; Against – None. Motion carried.**

**PRESENTATION BY CHUCK COLLINS REGARDING STREETS IN KICKAPOO FOREST**

No motion for discussion.

**REVIEW AND APPROVE INTER-LOCAL AGREEMENT BETWEEN THE CITY OF ONALASKA AND POLK COUNTY TO ACQUIRE THE USE OF CERTAIN ITEMS OF EQUIPMENT AND SERVICES OF THE COUNTY IN COMPLIANCE WITH THE REQUIREMENTS OF THE TEXAS ELECTION CODE AND REGULATIONS PROMULGATED BY THE TEXAS SECRETARY OF STATE.**

It was moved by Shirley Gilmore and a second was made by JR Chance to approve Inter-local Agreement between the City of Onalaska and Polk County to acquire the use of certain items of equipment and services of the County in compliance with the requirements of the Texas Election Code and regulations promulgated by the Texas Secretary of State.

**VOTE: For – All; Against – None. Motion carried.**

**REVIEW AND APPROVE INTER-LOCAL AGREEMENT BETWEEN THE CITY OF ONALASKA AND THE ONALASKA INDEPENDENT SCHOOL DISTRICT FOR THE PURPOSE OF CONDUCTING A JOINT ELECTION IN COMPLIANCE WITH THE REQUIREMENTS OF THE TEXAS ELECTION CODE AND REGULATIONS PROMULGATED BY THE TEXAS SECRETARY OF STATE**

It was moved by Shirley Gilmore and a second was made by Paul Laverty to approve Inter-local Agreement between the City of Onalaska and the Onalaska Independent School District for the purpose of conducting a joint election in compliance with the requirements of the Texas Election Code and regulations promulgated by the Texas Secretary of State.

**VOTE: For – All; Against – None. Motion carried.**


## **PUBLIC ANNOUNCEMENTS**

### **ADJOURNMENT**


At approximately 5:26 p.m., it was moved by Shirley Gilmore and a second was made by Paul Lavery to adjourn the meeting.

**VOTE: For – All; Against – None. Motion carried.**

APPROVED:

  
Chip Choate, Mayor

ATTEST:

  
Angela Stutts, City Administrator  
DATE: March 9, 2021





## City of Onalaska

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**PUBLIC FORUM  
SIGN-IN  
LIMIT 3 MINUTES**

**DATE: 02/09/2021**

**NAME**

**SUBJECT**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_





## City of Onalaska

P.O. Box 880 • Onalaska, Texas 77360

**Tuesday, February 9, 2021  
REGULAR CALLED MEETING  
SIGN-IN SHEET**

1	CHARLES COLLINS	12	
2	RAY VANN	13	
3	Bob Thurber	14	
4	Harold Amos	15	
5	Joe	16	
6	Emily Kelsch-Schubert	17	
7	Debra Baker	18	
8	Robert Lambert	19	
9		20	
10		21	
11		22	